



City of Washougal
Special Event Application
Public Works—Parks Department
2247 Main Street
Washougal, WA 98671
(360) 835-2662 • Fax (360) 835-8230
www.cityofwashougal.us



APPLICANT'S NAME: _____
COMPANY/ORGANIZATION: _____
MAILING ADDRESS: _____
PHONE: (DAY): _____ (NIGHT): _____
(CELL): _____ (FAX): _____
EMAIL: _____

EVENT INFORMATION

EVENT NAME: _____
EVENT DATE(S): _____
SET UP DATE/TIME: _____ TAKE DOWN DATE/TIME: _____
EVENT LOCATION: _____
ON-SITE CONTACT PERSON: _____
PHONE: (DAY): _____ (NIGHT): _____
(CELL): _____ (FAX): _____
EMAIL: _____
TOTAL ESTIMATED TO ATTEND: _____

PURPOSE/DESCRIPTION OF EVENT:

SPECIAL REQUESTS:

EQUIPMENT/SERVICES REQUESTED OF CITY & WHEN NEEDED: (fire protection, traffic control devices, security)

PARKING PLANS: (include locations, dimensions, capacity of spaces to be available & layout sketch)

INSURANCE REQUIREMENT:

If required provide proof of commercial general liability insurance in the amount of \$1,000,000 per occurrence, and naming the City of Washougal as an additional insured. ([Washougal Municipal Code 9.104.140](#))

HOLD HARMLESS STIPULATION: Permit tee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, damages, liability, cost and expense, including reasonable attorney's fees in connection with or occasioned, in whole or in part by any act or omission of Permit tee, its officers, agents, employees, customers, or licenses, or arising from or out of Permit tee's failure to comply with any provision of this Permit, regardless of whether it is alleged or proven that the acts or omissions of the City, its officers, agents, employees caused or contributed thereto.

All parties mutually agreed upon this waiver. This indemnity shall not apply in the event any acts or omissions of the City were the sole cause of any such damage or injury. To the extent any of the damages referenced herein were caused by or resulted from the concurrent negligence of the City, its officers, agents, employees and the Permit tee, its officers, agents, employees, this obligation to indemnify, defend and hold harmless is valid an enforceable only to the extent of the negligence of the Permit tee, its officers, agents, employees.

APPLICANT'S SIGNATURE: _____ **DATE:** _____

PLEASE NOTE: This application may be denied if the proposed activity disrupts traffic beyond practical solution; interferes with access to fire stations and hydrants; causes undue hardship to surrounding residents or businesses; requires the division of so many public employees that services are denied to the public at large; or fails to fall within City Standards. The permit may also be rescinded at any time if complete and accurate information was not provided on the application; if the event is not held within the terms of the permit, or if there is failure to comply with applicable legal requirements.