

## Strategic Planning Advisory Committee Schedule

DATE	DELIVERABLE	NOTES
3/22	Review operating principles Review SP process [schedule] [SPAC advocates] Public engagement / feedback data Mission Statement introduction April 5 meeting review	<i>Date changed from 3/1</i> <i>*Offline drafts due 4/2 a.m.</i>
4/5	Financial overview - organization and services Mission Statement discussion Values Statement introduction April 19 meeting review	Jennifer Forsberg, CFO <i>*Values offline deliverable set</i>
4/19	Finalize Mission Statement Values Statement discussion SWOC introduction and discussion June 7 meeting review	<i>*SWOC offline deliverable set</i>
6/5	SP team meet with Department Heads - discuss SWOC	
6/7	Discuss and revise SWOC Finalize Values	
6/21	Finalize SWOC Vision Statement discussion and brainstorming July 12 meeting review	<i>*Vision offline deliverable set</i>
7/12	Review and discuss draft Vision Statement City Council joint workshop touch points and discussion Introduce priorities	
8/2	Strategic Goals discussion	
8/13	JOINT SWOC WORKSHOP with City Council	
8/16	Strategic Goals discuss and finalize	
9/20	Review Strategic Plan draft	
October	Adopt Strategic Plan	

\*SPAC member homework assignments designed to facilitate deliverables and maximize face-time discussion and group activities.