



EMPLOYEE FEELS SICK - HAS COVID-19 SYMPTOMS
BASED ON COMPLETION OF HEALTH CHECK FORM

At Home

At Work

Yes

Yes

Employee stays home & informs supervisor

Employee informs supervisor & leaves work premises

Refer employee to testing. HR Director will contact employee with next steps

Staff Communication

HR Director informed of Results

Positive COVID-19 Test with symptoms

Negative COVID-19/Other Illness

Positive COVID-19 Test but no symptoms

Notify EOC Manager

Remain isolated and away from others

Remain home until feeling better

Remain isolated and away from others

Close down employee work area for at least 24 hours

At least 10 days* have passed since symptoms first appeared AND

No fever (100.4 F or greater) for 24 hours without using medication to reduce fever

10 days have passed since testing positive AND

All work areas cleaned and sanitized according to CDC guidelines

No fever (100.4 F or greater) in at least 24 hours without using medication to lower fever AND

Have not gotten sick with COVID-19

Open employee work area for use

Symptoms have improved

*Severe symptoms up to 20 days since symptoms appeared.

Employee returns to work