

Park and Cemetery Board Meeting


Presented by Michelle Wright



City of Washougal

Our mission is to provide leadership and effective, fiscally responsible services that achieve our community's vision.

Parks 2022 Budget



Account Summary

Parks CITY OF WASHOUGAL 2023 BUDGET

| Parks | Budget | January | February | March | April | May | June | July | August | September | October | November | December | Total | Variance |
|---------------------|--------------------------------|--------------|--------------|--------------|---------------|------|------|------|--------|-----------|---------|----------|----------|---------------|-----------------|
| 001-04-576-805-5011 | REGULAR SALARIES | \$ 19,766.59 | \$ 19,212.96 | \$ 19,999.24 | | | | | | | | | | \$ 58,978.79 | \$ (58,978.79) |
| 001-04-576-805-5012 | OVERTIME | \$ 222.73 | | | | | | | | | | | | \$ 222.73 | \$ (222.73) |
| 001-04-576-805-5013 | REGULAR SALARY - SUMMER | | | | | | | | | | | | | \$ - | \$ - |
| 001-04-576-805-5021 | INSURANCE BENEFITS | \$ 9,152.50 | \$ 8,796.58 | \$ 9,641.26 | | | | | | | | | | \$ 27,590.34 | \$ (27,590.34) |
| 001-04-576-805-5022 | WELLNESS | | | | | | | | | | | | | \$ - | \$ - |
| 001-04-576-805-5023 | UNIFORMS AND CLOTHING | \$ 376.68 | \$ 16.46 | \$ 108.49 | | | | | | | | | | \$ 501.63 | \$ (501.63) |
| 001-04-576-805-5031 | OFFICE SUPPLIES | | | | | | | | | | | | | \$ - | \$ - |
| 001-04-576-805-5032 | FUEL CONSUMED | \$ 314.89 | \$ 542.74 | \$ 330.43 | | | | | | | | | | \$ 1,188.06 | \$ (1,188.06) |
| 001-04-576-805-5035 | SMALL TOOLS/MINOR EQUIP | | | | | | | | | | | | | \$ - | \$ - |
| 001-04-576-805-5036 | OPERATING SUPPLIES | \$ 472.37 | \$ 3,357.67 | \$ 1,784.96 | | | | | | | | | | \$ 5,615.00 | \$ (5,615.00) |
| | PARK BOARD DISCRETIONARY | | | | | | | | | | | | | \$ - | \$ - |
| 001-04-576-805-5041 | PROFESSIONAL SERVICES | \$ 2,291.98 | \$ 1,340.00 | \$ 3,838.81 | | | | | | | | | | \$ 7,470.79 | \$ (7,470.79) |
| 001-04-576-805-5042 | COMMUNICATIONS | \$ 42.09 | \$ 42.09 | \$ 42.09 | | | | | | | | | | \$ 126.27 | \$ (126.27) |
| 001-04-576-805-5043 | TRAVEL | | | | | | | | | | | | | \$ - | \$ - |
| 001-04-576-805-5044 | ADVERTISING | \$ 74.77 | | \$ 74.77 | | | | | | | | | | \$ 149.54 | \$ (149.54) |
| 001-04-576-805-5045 | OPERATING RENTALS/LEASES | | | | | | | | | | | | | \$ - | \$ - |
| 001-04-576-805-5046 | INSURANCE | \$ 13,037.69 | | | | | | | | | | | | \$ 13,037.69 | \$ (13,037.69) |
| 001-04-576-805-5047 | UTILITY SERVICES | | \$ 2,791.53 | \$ 1,474.66 | | | | | | | | | | \$ 4,266.19 | \$ (4,266.19) |
| 001-04-576-805-5048 | REPAIRS & MAINTENANCE | | | | | | | | | | | | | \$ - | \$ - |
| 001-04-576-805-5049 | MISCELLANEOUS | | | | | | | | | | | | | \$ - | \$ - |
| 001-04-576-805-5149 | DUES/SUBSCRIPTIONS/MEMBER | \$ 291.17 | | | | | | | | | | | | \$ 291.17 | \$ (291.17) |
| 001-04-576-805-5449 | TRAINING REGISTRATIONS | \$ 60.00 | | | | | | | | | | | | \$ 60.00 | \$ (60.00) |
| | Total | \$ - | \$ 46,103.46 | \$ 36,100.03 | \$ 37,294.71 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 119,498.20 | \$ (119,498.20) |
| | Running Total | | | \$ 82,203.49 | \$ 119,498.20 | | | | | | | | | | |
| | Fund Summary Beginning Balance | | | | | | | | | | | | | | |
| | Fund Summary Ending Balance | | | | | | | | | | | | | | |

Cemetery Budget

| Cemetery | | Budget | January | February | March | April | May | June | July | August | September | October | November | December | Total | Variance |
|---------------------|--------------------------------|--------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|
| | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | |
| 103-04-536-200-5011 | REGULAR SALARIES | | \$ 5,957.49 | \$ 5,930.11 | \$ 6,057.83 | | | | | | | | | | \$ 17,945.43 | \$ (17,945.43) |
| 103-04-536-200-5012 | OVERTIME | | \$ - | | | | | | | | | | | | \$ - | \$ - |
| 103-04-536-200-5013 | REGULAR SALARY - SUMMER | | \$ - | | | | | | | | | | | | \$ - | \$ - |
| 103-04-536-200-5021 | INSURANCE BENEFITS | | \$ 3,031.26 | \$ 2,696.39 | \$ 2,884.18 | | | | | | | | | | \$ 8,611.83 | \$ (8,611.83) |
| 103-04-536-200-5022 | WELLNESS INCENTIVE | | \$ - | | | | | | | | | | | | \$ - | \$ - |
| 103-04-536-200-5023 | UNIFORMS AND CLOTHING | | \$ 6.60 | \$ 6.59 | | | | | | | | | | | \$ 13.19 | \$ (13.19) |
| 103-04-536-200-5032 | FUEL CONSUMED | | \$ 78.24 | \$ 128.49 | \$ 82.35 | | | | | | | | | | \$ 289.08 | \$ (289.08) |
| 103-04-536-200-5034 | SUPPLIES FOR RESALE | | | | | | | | | | | | | | \$ - | \$ - |
| 103-04-536-200-5035 | SMALL TOOLS/MINOR EQUIP | | | | | | | | | | | | | | \$ - | \$ - |
| 103-04-536-200-5036 | OPERATING SUPPLIES | | \$ 704.60 | \$ 276.36 | \$ 170.35 | | | | | | | | | | \$ 1,151.31 | \$ (1,151.31) |
| 103-04-536-200-5041 | PROFESSIONAL SERVICES | | \$ 1,124.60 | | \$ 1,200.00 | | | | | | | | | | \$ 2,324.60 | \$ (2,324.60) |
| 103-04-536-200-5043 | TRAVEL | | | | | | | | | | | | | | \$ - | \$ - |
| 103-04-536-200-5045 | OPERATING RENTALS/LEASES | | | | | | | | | | | | | | \$ - | \$ - |
| 103-04-536-200-5046 | INSURANCE | | \$ 2,761.98 | | | | | | | | | | | | \$ 2,761.98 | \$ (2,761.98) |
| 103-04-536-200-5048 | REPAIRS & MAINTENANCE | | | | | | | | | | | | | | \$ - | \$ - |
| 103-04-536-200-5049 | MISCELLANEOUS | | \$ 41.16 | | | | | | | | | | | | \$ 41.16 | \$ (41.16) |
| 103-04-536-200-5053 | INTERGOVT TAXES | | | | | | | | | | | | | | \$ - | \$ - |
| 103-04-536-200-5449 | TRAINING REGISTRATIONS | | | | | | | | | | | | | | \$ - | \$ - |
| 103-04-536-400-5043 | TRAVEL | | | | | | | | | | | | | | \$ - | \$ - |
| 103-04-536-500-5047 | UTILITY SERVICES | | | \$ 1,817.02 | \$ 93.63 | | | | | | | | | | \$ 1,910.65 | \$ (1,910.65) |
| 103-04-581-200-5079 | OTHER DEBT | | | | | | | | | | | | | | \$ - | \$ - |
| 103-04-592-000-5083 | LONG TERM EXTERNAL INT | | | | | | | | | | | | | | \$ - | \$ - |
| 103-04-594-500-5063 | OTHER IMPROVEMENTS | | | | | | | | | | | | | | \$ - | \$ - |
| 103-04-597-000-5099 | TRANSFERS | | | | | | | | | | | | | | \$ - | \$ - |
| | Total | \$ - | \$ 13,705.93 | \$ 10,854.96 | \$ 10,488.34 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 35,049.23 | \$ (35,049.23) |
| | Running Total | | | \$ 24,560.89 | \$ 35,049.23 | \$ 35,049.23 | \$ 35,049.23 | \$ 35,049.23 | \$ 35,049.23 | \$ 35,049.23 | \$ 35,049.23 | \$ 35,049.23 | \$ 35,049.23 | \$ 35,049.23 | | |
| | Fund Summary Beginning Balance | | | \$ 24,560.89 | | | | | | | | | | | \$ 35,049.23 | |



Cemetery Revenue

| NAME | MONTH PAID | LOT OR NICHE | BURIAL | LINER | MARKE R | INSCRI PT | OTHER | OVERTI ME | TRANS. TOTAL |
|-----------------|------------|--------------|------------|--------|---------|-----------|----------|-----------|--------------|
| CHRISTANSEN | JAN | \$2,300.00 | | | | | \$43.00 | \$275.00 | \$2,618.00 |
| WALLACE | JAN | \$2,250.00 | | | | | | | \$2,250.00 |
| NEWKIRK | JAN | | \$300.00 | | | \$179.86 | | | \$479.86 |
| ROBINSON | | | \$300.00 | | | | | | \$300.00 |
| RAY | | \$1,700.00 | | | | | | | \$1,700.00 |
| SAGER | JAN | \$1,300.00 | | | | \$179.86 | | | \$1,479.86 |
| BETCHER | JAN | \$1,125.00 | | | | | | | \$1,125.00 |
| OTTO | FEB | \$2,250.00 | | | | | | | \$2,250.00 |
| GIMMEY | | | | | | | \$43.00 | | \$43.00 |
| TYNAN | FEB | \$1,125.00 | | | | | \$43.00 | | \$1,168.00 |
| ROGERS/HOFFA MN | FEB | \$1,150.00 | \$345.00 | | | \$179.86 | | | \$1,674.86 |
| PONTES | MARCH | | \$300.00 | | | \$179.86 | | | \$479.86 |
| KERR | MARCH | | \$300.00 | | | | | | \$300.00 |
| BARRETT | APRIL | \$2,250.00 | | | | | | | \$2,250.00 |
| TABLER | APRIL | | \$300.00 | | | \$179.86 | | | \$479.86 |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| 2023 TOTALS | | \$15,450.00 | \$1,845.00 | \$0.00 | \$0.00 | \$899.30 | \$129.00 | \$275.00 | \$18,598.30 |



From Last meeting followup

Rock Garden-ordered two garden boxes ARRIVE NEXT TUESDAY OR WEDNESDAY

Girl Scout projects list to for consideration

Girl Scout burn pit for flags

Adopt the Park-Park Board come up list for consideration

Community Center-Report

Hamllik Dog Park-Finalyze scope

Park Discretionary fund Supplement, prioritize list and allocate dollar by a vote by Park Board

Veteran memorial donation flyer

Kathy-feedback from another board (Camas/Ridgefield)

Invitation to Council

Wreaths for Memorial Day-Rose is working on



Reapply for Park Board Positions

PRESENTATIONS

[Click here to view the most recent park board presentations.](#)

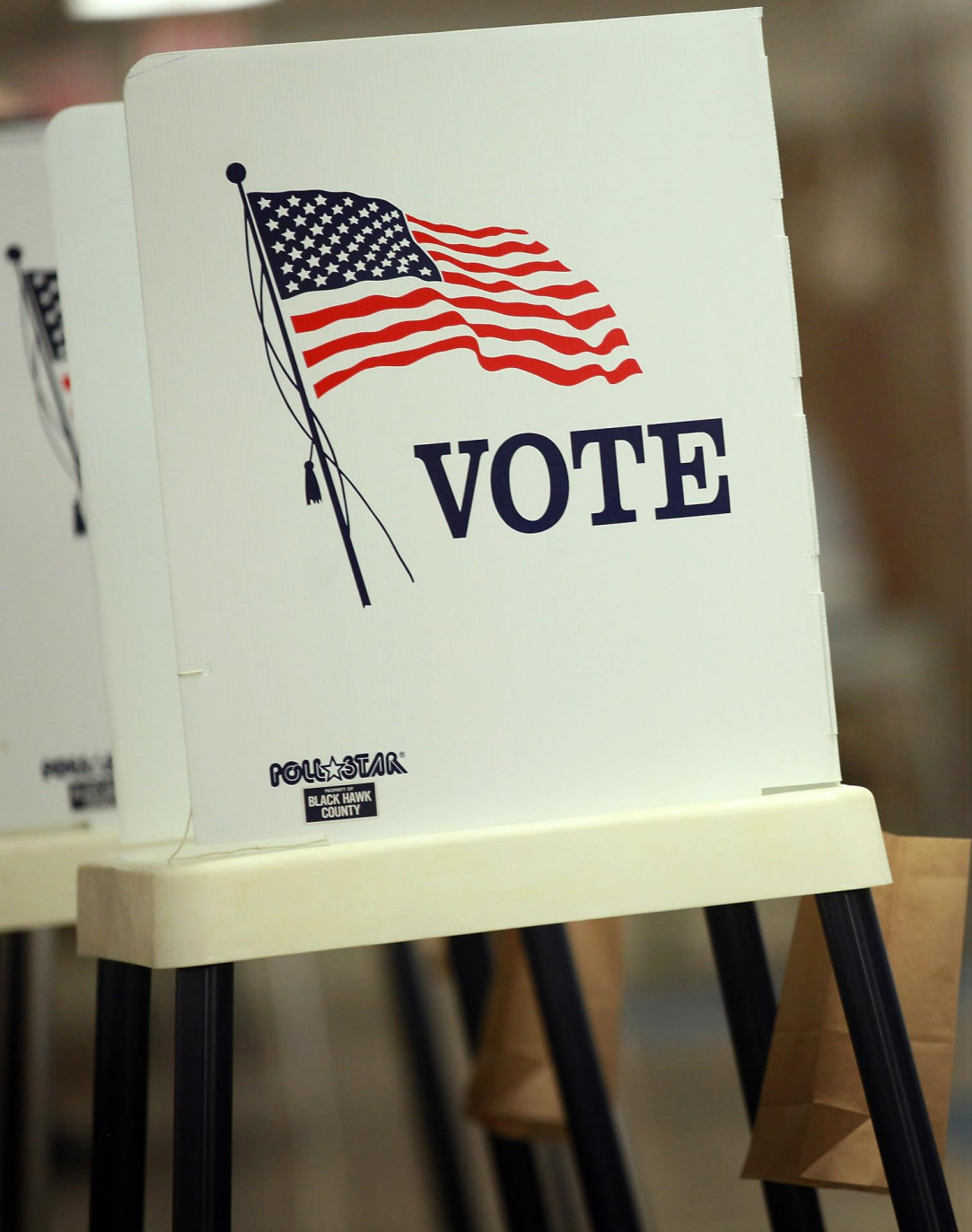
- **Vacant**
Position 1
Term ends 6/2024
- **Kathleen Dering**
Position 2
Term ends 6/2024
- **Tammy Mackey**
Position 3
Term ends 6/2023
- **Myra Wicks**
Position 4
Term Ends 6/25
- **Jennifer McDonald**
Position 5
Term ends 6/2025
- **Barbara Basnett**
Position 6
Term ends 6/2023
- **Rory Straubel**
Position 7
Term ends 6/2023
- **Michelle Wagner, Council Liaison**
Michelle.Wagner@cityofwashougal.us



Park Board Duties

The board shall be an advisory body to the city council and city manager with the power to make recommendations to the city council and city manager for the purpose of operating the cemetery, conducting any form of recreation or cultural activity that will employ the leisure time of the people in a constructive and wholesome manner, and shall be an advisory body to the city council, thereby making recommendations to the city council and city manager as to the supervision of the cemetery and all parks belonging to the city, advise and recommend as to the plans, promotion, management and construction, development, maintenance and operation, either within or without city limits, parks, squares, parkways, and boulevards, play and recreation facilities for the improvement and ornament of the same; make recommendations to the city council and city manager upon entering into any contract in writing, acting independently or in conjunction with any organization, the United States, the state of Washington, any county, city or town, park district, school district, or any such public organizations for the purpose of conducting a recreation program or exercising any other power granted by this section.






Votes

Structure vote for
projects requiring
funding

Summer Recreation Guide



Washougal @ Hathaway Park - Mini 2-3 (Sun)

 **\$199** Available Public/Park Mini - Outdoor

AM 09:00 - AM 09:30


Day of the Week: Sundays No Session Dates: July 2 Sessi

Season: Summer 2023

Hathaway Park (Washougal)
732 25TH ST
WASHOUGAL, WA 98671

Includes Seasonal Prize. Parent/Guardian participation is require

Washougal @ Hathaway Park - Classic 3-4 (Sun)

 **\$209** Available Public/Park Classic - Outdoor

AM 09:45 - AM 10:20

Day of the Week: Sundays No Session Dates: July 2 Sessi

Season: Summer 2023

Hathaway Park (Washougal)
732 25TH ST
WASHOUGAL, WA 98671

Includes Seasonal Prize

The Panther Foundation SUMMER YOUTH SKILLS CAMPS
Learn and be coached by Washougal High School Varsity Coaches and Players.
Registration at <https://www.thepantherfoundation.org/events>
Camps begin July 10th for youth athletes in grades K - 8th (*grade entering in Fall of 2023*).

TRACK :: July 10-13 / 1 pm - 3 pm / Grades 3-8
TENNIS :: July 10-13 from 9 am - 11 am / Grades 3-5 and from 11 am - 1 pm / Grades 6-8
BOYS BASKETBALL :: July 11-14 / 10 am - 12 pm / Grades 3-8
GIRLS BASKETBALL :: July 18-21 / 12 pm - 3 pm / Grades k-8
SOCCER :: July 18-21 / 9 am - 11 am / Grades k-8
FOOTBALL :: July 17-20 / 1 pm - 3 pm / Grades 3-8
CROSS COUNTRY :: July 24-28 / 9 am - 11:30 am / Grades 3-8
VOLLEYBALL :: July 25-27 / 9 am -12 pm / Grades 3-8

Disc Golf Summer Camp 2023. Hartwood Park DGC

 **US YDGA**
United States Youth Disc Golf Association

Serving your Schools,
youth, and community
organizations
through the gift
of Disc Golf.

Join Coach Boyle of the US/YDGA for a fun & challenging summer camp. Learn new & advanced skills. Enjoy social time with friends & fellow campers.
Includes a NEW Disc Golf Set with a CADET BAG, PUTTER, MIDRANGE & DRIVER.
Dates: June 19th to 23rd (5 Days) – Location: Hartwood Park DGC
Times: 3pm to 5:30pm each day - Cost: \$150.00 assistance available

THE PANTHER FOUNDATION

**SUPPORTING WASHOUGAL
STUDENT ATHLETES**

GET INVOLVED!

GAME SCHED

Movies in the Park

(movies haven't been selected yet)

- August 12
- August 19
- August 26





Operation Report

- Has vandalism gone down – it has slowed (weather) but it is still at a constant state. Averaging 1-2 items per week.
- What is Parks maintenance summer projects?
 - Refresh chips at playground sites
 - Path maintenance at Kerr & Hartwood
 - Irrigation repairs at Schmid & Cemetery
 - Rehab of Lower Hathaway gravel parking
 - New fencing from Upper to Lower Hathaway along hillside
 - Move Downtown Garden Compost from downtown to the cemetery to allow for greater quantity of compost to be produced



June 8th from 4:00-5:00pm





May 25th from 4:00-5:00pm



City of Washougal

Hartwood DiscGolfPark

Washougal, WA **3.8** 189 ratings



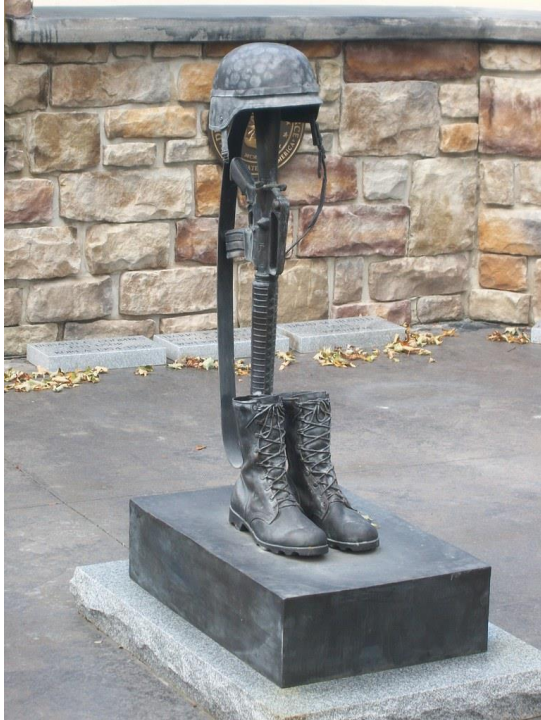
Fair Conditions

04/05/2023

Please reach out to Rose Jewell if you want to volunteer.



Memorial Day Donation



Please note Fire Marshall and Code Enforcement have approved use of the flag retirement pit. Final design will need to be approved by City.

City of Washougal Veteran Memorial and Flag Retirement Pit



Memorial Day Donation

Memorial Day is for honoring and mourning the military personnel who have died for our country. If you would like to help the Washougal Memorial Cemetery with a donation for the veteran memorial and flag retirement pit. Please send donations to: 1701 C Street, Washougal, WA, 98671. Thank you so much for your support.

Veteran Memorial and Flag Retirement Pit: [Memorial Cemetery | Washougal, WA \(cityofwashougal.us\)](https://www.cityofwashougal.us/memorial-cemetery)



Veteran Memorial-CIP

[Veterans Cemetery Grants Program/Grant Information Kit - National Cemetery Administration \(va.gov\)](#)

VA must receive applications by July 1 for projects to be funded in the next Federal fiscal year (October 1 through September 30).

Washington Trust for Historic Preservation

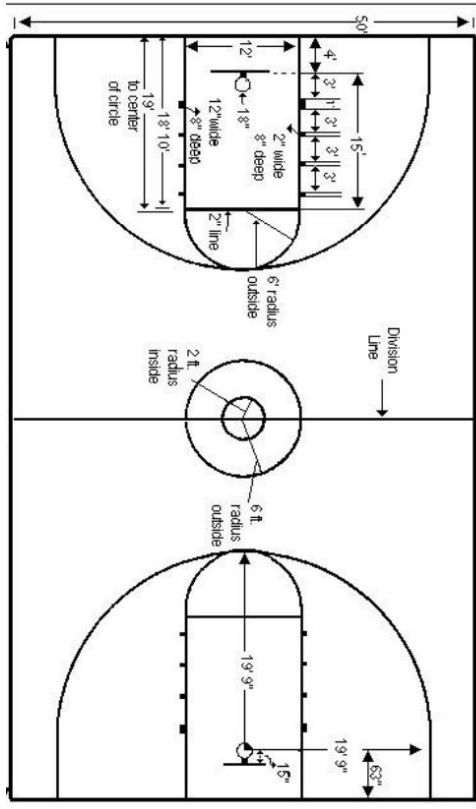
[Washington Trust for Historic Preservation — Grants \(preservewa.org\)](#)

Washington State Dept of Veteran Affairs

<https://preservewa.org/programs/grants/>



Full Court Basketball-Hamlik RFP is open now





**Art board is looking at a
Mural artwork on
Hartwood Barn**

New Downtown Restroom





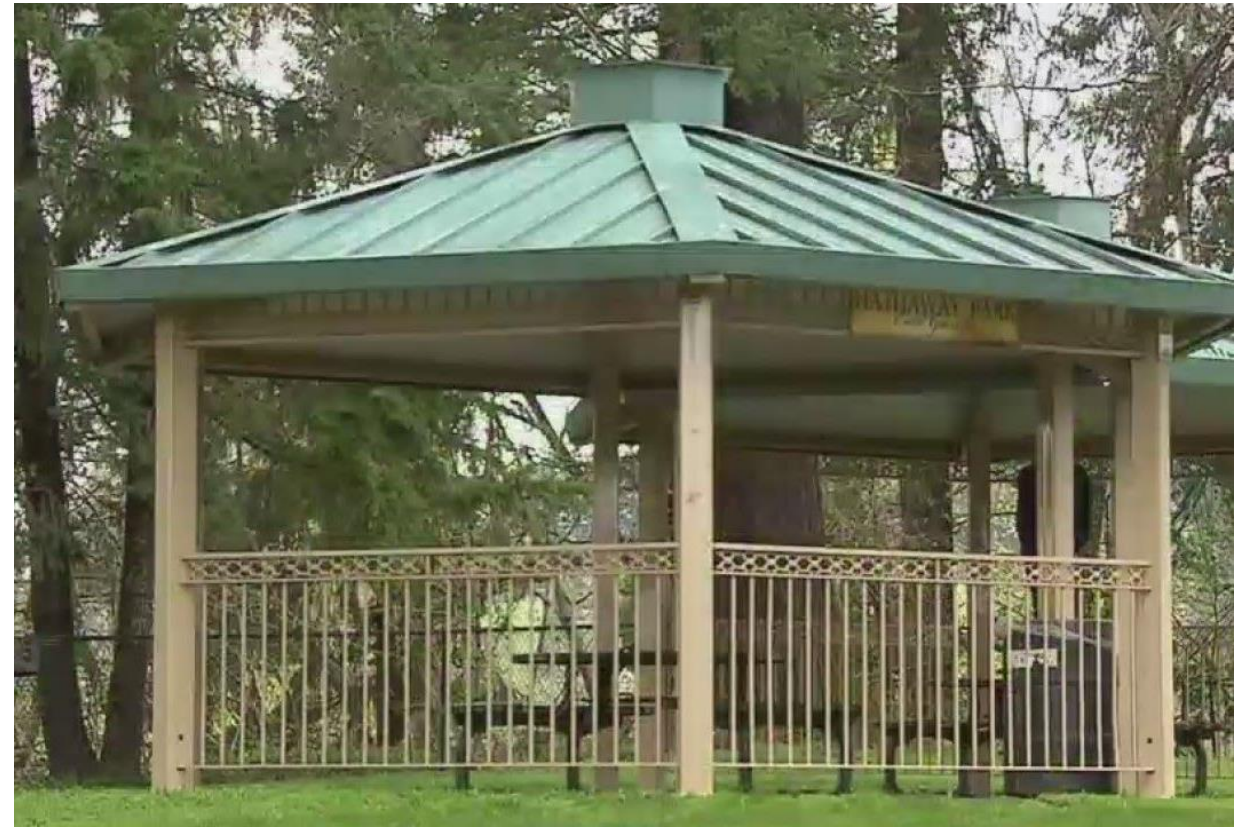
#1-Hathaway Park

Acres: 15.8

CIP Improvements:

- Replace Playground \$150,000 to \$200,000
- Pave Lower Hathaway parking lot \$200,000-\$300,000
- Replace Upper Restroom \$200,000
- Disc Golf
- Other options for Community Garden at Hathaway
- Improve picnic shelters add water and power \$50,000
- ADA Accessible
- Create tree replacement plan \$20,000
- Improve asphalt trail \$70,000
- Trail to get down to lower Hathaway \$150,000
- Lower ballfield improvements \$70,000
- Lower Hathaway Playground \$100,000
- Hathaway to Schmid Family Park Trail \$150,000

| | |
|----------------------|--------------------|
| Estimate Cost | \$1,210,000 |
|----------------------|--------------------|



**Hathaway Shelter Improvements-Conceptual Design for Grants
(take picture of other Shelter)**



Update Hathaway Shelter

**Replacement of
oldest and
largest
Playground at
Hathaway Park-
Conceptual
Design for Grants**





Community Outdoor seating



Splash Pads

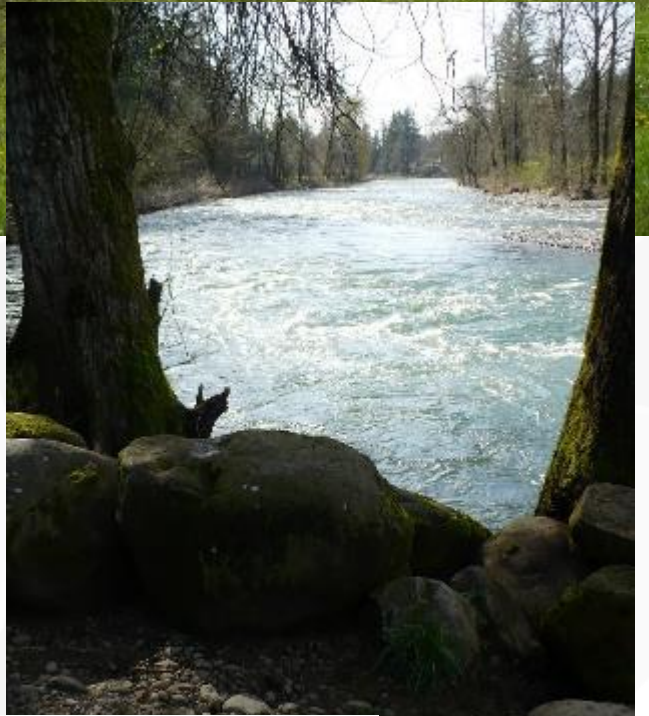


Farmers Market



The Schmid Family Park Acquisition- Conceptual Design RFP in DRAFT form





City of Washougal

Schmid Family Park Acquisition

Project #16-1353

April 2016



Place Holder for Eagle View signage-approval



Next meeting

- RFP for Veteran design
- RFP for Dog Park design
- RFP for Schmid Family Park
- Next steps for Recreation
- Next steps for Adopt the Park
- Update Park Rules
- Eagle View Signage
- RFP Basketball Court



Thank you and any questions!!



City of Washougal