

**CITY OF WASHOUGAL
CITY COUNCIL AGENDA
Monday, August 22, 2016
7:00 P.M.**

- I. **INVOCATION** – Gorman Gray with Bethel Community Church
- II. **CALL TO ORDER**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ROLL CALL**
- V. **AMENDMENTS TO THE AGENDA**
- VI. **PUBLIC COMMENTS**
- VII. **CONSENT AGENDA**
 The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately – after the motion has been made and passed to approve the remaining items.
 - A. Workshop Minutes of August 8, 2016
 - B. Council Minutes of August 8, 2016
 - C. Accounts Payable 70243-70414 & V323-V335, Totaling \$607,301.82
 - D. Payroll Claims 9881-9889 & V18566-V18623, Totaling \$204,791.75
 - E. Agenda Bill #62-16 – Authorize the Mayor to Sign: Supplemental Professional Services Agreement with BergerABAM for Land Use Planning Study
- VIII. **NEW BUSINESS**
 - A. Agenda Bill #63-16 - Public Hearing/Resolution: Utility Surplus Items
 - B. Agenda Bill #64-16 - Public Hearing/Ordinance: CA #16070004 & ENV #16070005 (Marijuana – Sunset Provisions)
 - C. Agenda Bill #65-16 - Public Hearing/Ordinance: CA #16070006 & ENV #16070007 (Single Family Residential (SFR) Impact Fee Deferral)
 - D. Agenda Bill #66-16 – Ordinance: Emergency Moratorium Woodburn Hill
 - E. Agenda Bill #67-16 – Ordinance: WMC 3.99 Transportation Revenue Non-Supplanting
 - F. 2016/2017 Budget Information – CD/HR/Finance/Admin *(carry over from council as needed)*
- IX. **PUBLIC COMMENTS**
- X. **MAYOR’S REPORT**
- XI. **COUNCILMEMBER COMMENTS**
- XII. **EXECUTIVE SESSON** – Labor Negotiations *(no action to follow)*
- XIII. **ADJOURNMENT**

Upcoming Meetings – Please check the city website at http://www.cityofwashougal.us for up to date meeting information, agendas & full packets.		
Monday, September 12, 2016 – Workshop @ 5:00 pm	Monday, September 26, 2016 – Workshop @ 5:00 pm	Monday, October 10, 2016 – Workshop @ 5:00 pm
Monday, September 12, 2016 – Council @ 7:00 pm	Monday, September 26, 2016 – Council @ 7:00 pm	Monday, October 10, 2016 – Council @ 7:00 pm



**CITY OF WASHOUGAL
WORKSHOP MINUTES**

[\(View Video\)](#)

August 8, 2016

5:00 p.m.

- CALL TO ORDER:** Mayor Sean Guard called the meeting to order at 5:00 p.m.
- ROLL CALL:** **Present:** Brent Boger, Michelle Wagner, Jennifer McDaniel, Dave Shoemaker, and Paul Greenlee
Absent: Joyce Lindsay and Dan Coursey
- STAFF:** David Scott, City Administrator
Trevor Evers, Public Works Director
Mitch Kneipp, Community Development Director
Shannon Olsen, Senior Analyst
Rob Charles, City Engineer
Rose Jewell, Assistant to the Mayor and City Administrator
- PRESS:** Dawn Feldhaus, Post Record
- AUDIENCE:** **List represents those who spoke or signed in.**
Larry White Bobby Saberi
Mayor Guard introduced Kenneth Woodrich.
- PUBLIC COMMENT:** Larry White commented on marijuana sunset provision.
Bobbie Saberi commented on the marijuana provision.
- NEW BUSINESS:** Utility Surplus Items – Shannon Olsen gave a presentation. Setting the public hearing for August 22nd will be considered as part of the consent agenda.
Evergreen Way Roadway Improvements Bus Maintenance Facility Relocation Construction Contract with Halme Excavating, Inc. – Rob Charles gave a presentation. Item is on the consent agenda for approval on this evenings Council consent agenda.
CA #16070004 & ENV #16070005 (Marijuana – Sunset Provisions) – Mitch Kneipp presented information on the sunset provisions. Item is on the consent agenda to set the public hearing for August 22nd.
CA #16070006 & ENV #16070007 (SFR Impact Fee Deferral) – Mitch Kneipp presented information and reviewing history of the impact fee deferral program. Item is on the consent agenda to set the public hearing for August 22nd. Planning Commission will hold a public hearing on August 9th.

Legal Services Agreements for City Attorney and City Prosecutor Services – **David Scott** introduced Kenneth Woodrich. The Mayor will be seeking confirmation of his appointment as the city attorney through the consent agenda. Kenneth will replace Don English who is retiring. The second contract is for prosecutor services. Scott Russon, who is our current prosecutor through English/Marshall, will continue to serve as prosecutor as well as back up city attorney. Both contracts are on the consent agenda.

**PUBLIC
COMMENTS:** **None**

**MAYOR
COMMENTS:** **None**

**COUNCIL
COMMENTS:** **None**

ADJOURNMENT: **Meeting ended at 5:27 p.m.**

Mayor

City Clerk

DRAFT



**CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING**

[\(View Video\)](#)
August 8, 2016
7:00 pm

- INVOCATION:** **Mike Hanson** delivered the invocation.
- CALL TO ORDER:** **Mayor Sean Guard** called the meeting to order at 7:01 p.m.
- PLEDGE OF ALLEGIANCE:** **The Mayor** led the pledge.
- ROLL CALL:** **Present:** Brent Boger, Michelle Wagner, Paul Greenlee, Jennifer McDaniel, Dave Shoemaker
Absent: Joyce Lindsay and Dan Coursey
- Unanimous consent to excuse Councilmembers Lindsay and Coursey. Greenlee No objections.**
- STAFF:** David Scott, City Administrator
Trevor Evers, Public Works Director
Don English, City Attorney
Mitch Kneipp, Community Development Director
Nick Swinhart, Camas/Washougal Fire Chief
Ron Schumacher, Camas/Washougal Fire Marshal
Rose Jewell, Assistant to the Mayor and City Administrator
- PRESS:** Dawn Feldhaus, Post Record
- AUDIENCE:** **List below represents those who spoke and/or signed in.**
Molly Coston Diane English Mike Hanson
Dan Durringer Charlie Dawson Rod Morris
Anne Guard Bobby Saberi
Multiple volunteer firefighters
- AMENDMENTS TO THE AGENDA:** **None**
- PRESENTATION:** **[Recognition of Rod Morris, Volunteer Firefighter](#)** – Nick Swinhart and Mayor Guard presented Rod with a plaque and certificate.
- PUBLIC COMMENT(S):** **Molly Coston** presented Rod Morris with a token of appreciation for his volunteer firefighting services.

Dan Duringer submitted Washington State's marijuana survey results.

Bobby Saberi commented on the marijuana survey stats.

CONSENT AGENDA: **The Council was presented with the following:**

- A. Workshop Minutes of July 11, 2016
- B. Council Minutes of July 11, 2016
- C. Workshop Minutes of July 25, 2016
- D. Council Minutes of July 25, 2016
- E. Accounts Payable 70180-70242, Totaling \$383,965.40
- F. Payroll Claims Checks 9866-9879 & V18482-18565, Totaling \$476,547.21
- G. Agenda Bill #54-16 - Set Public Hearing: Utility Surplus Items
- H. Agenda Bill #55-16 - Set Public Hearing: CA #16070004 & ENV #16070005 (Marijuana – Sunset Provisions)
- I. Agenda Bill #56-16 - Set Public Hearing: CA #16070006 & ENV #16070007 (SFR Impact Fee Deferral)
- J. Agenda Bill #57-16 – Authorize the Mayor to Sign: Evergreen Way Roadway Improvements Bus Maintenance Facility Relocation Construction Contract with Halme Excavating, Inc.
- K. Agenda Bill #58-16 - Authorize the Mayor to Sign: Legal Services Agreement with Kenneth Woodrich, PC for City Attorney Services, confirming the appointment of Kenneth Woodrich as City Attorney
- L. Agenda Bill #59-16 - Authorize the Mayor to Sign: Legal Services Agreement with English and Marshall, PLLC for City Prosecutor and Assistant City Attorney Services, confirming the appointment of Scott Russon as City Prosecutor and Assistant City Attorney

Unanimous consent to approve the consent agenda as read. Greenlee No objections

NEW BUSINESS:

Agenda Bill #60-16

Ordinance for Cemetery Code Revisions – Trevor Evers presented the staff report and the recommended action.

Unanimous consent for the city attorney to read the Ordinance by title only. Greenlee

Don English read the ordinance by title only.

Motion: To pass, post, and publish the Ordinance in the usual manner. Greenlee/McDaniel Motion passed.

Agenda Bill #61-16

Public Hearing and Ordinance to Assumption of the Washougal Transportation Benefit District No. 1 – David Scott presented the staff report and the recommended action. State statute updates the resolution of intent were reviewed.

Mayor Guard open the hearing for public testimony. Hearing no testimony he closed the public hearing.

Unanimous consent for the city attorney to read the Ordinance by title only. Greenlee No objections.

Don English read the ordinance by title only.

Motion: To pass, post, and publish the Ordinance in the usual manner. Greenlee/Boger Motion passed

PUBLIC COMMENT: None

MAYOR REPORT: Mayor Guard announced the clean audit report.

COUNCIL COMMENTS: Councilmember Wagner noted her absent on the next meeting, parks board update upcoming event and next park board

Councilmember Greenlee gave an RTC update.

Councilmember McDaniel reminded all of the Art Festival in Reflection Plaza on Saturday, August 13th.

Councilmember Shoemaker announced the Public Safety Committee meeting on Monday, August 15th at noon.

ADJOURNMENT: Motion: To adjourn at 7:34 pm. Greenlee

Mayor – Sean Guard

City Clerk

AGENDA LOCATION
VII.C.

SUNGARD HTE
DATE: 08/05/2016
TIME: 09:27:01

CITY OF WASHOUGAL
CHECK REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 8/16

FUND - 801 - DISBURSEMENT CLEARING ACC

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
70243	1111	08/05/16	FERGUSON WATERWORKS	5048	8" STEEL MUDVALVE, ST	2,898.62
70244	1111	08/05/16	AMERICAN MESSAGING	5041	MSG SVC	23.82
70245	1111	08/05/16	AMC	5041	GRAPHIC INFO SYSTEMS	357.14
70245	1111	08/05/16	AMC	5041	GRAPHIC INFO SYSTEMS	357.14
70245	1111	08/05/16	AMC	5041	GRAPHIC INFO SYSTEMS	357.14
70245	1111	08/05/16	AMC	5041	GRAPHIC INFO SYSTEMS	357.14
70245	1111	08/05/16	AMC	5041	GRAPHIC INFO SYSTEMS	357.14
70245	1111	08/05/16	AMC	5041	GRAPHIC INFO SYSTEMS	357.14
	TOTAL CHECK					2,500.00
70246	1111	08/05/16	PATRICIA SCOTT	5041	DANCERS AND MUSIC	250.00
70247	1111	08/05/16	BLUETARP FINANCIAL	5048	PACER 2" AG PMP	307.53
70248	1111	08/05/16	CEMEX	5036	BASE COURSE	1,716.37
70249	1111	08/05/16	CENTURYLINK	5042	SVC 07/14-8/14	116.37
70250	1111	08/05/16	CLARK CO AUDITOR	5041	JENTEGAARD TRAIL IMPR	10,087.00
70250	1111	08/05/16	CLARK CO AUDITOR	5051	JUN16 SUPERVISION/PRE	5,000.47
	TOTAL CHECK					15,087.47
70251	1111	08/05/16	CLARK COUNTY PUBLIC HEALT	5041	2016/17 SOLID WSTE HN	4,309.00
70252	1111	08/05/16	CLARK COUNTY TREASURER	5049	SCHOOL IMP FEE-CAMAS	5,371.00
70252	1111	08/05/16	CLARK COUNTY TREASURER	5049	SCHOOL IMP FEE-WASH	30,683.00
	TOTAL CHECK					36,054.00
70253	1111	08/05/16	CLARK PUBLIC UTILITIES	5047	JULY ELECTRICITY	432.59
70253	1111	08/05/16	CLARK PUBLIC UTILITIES	5047	JULY ELECTRICITY	921.85
70253	1111	08/05/16	CLARK PUBLIC UTILITIES	5047	JULY ELECTRICITY	8,688.56
70253	1111	08/05/16	CLARK PUBLIC UTILITIES	5047	JULY ELECTRICITY	9,116.83
70253	1111	08/05/16	CLARK PUBLIC UTILITIES	5047	JULY ELECTRICITY	81.06
70253	1111	08/05/16	CLARK PUBLIC UTILITIES	5047	JULY ELECTRICITY	714.31
70253	1111	08/05/16	CLARK PUBLIC UTILITIES	5047	JULY ELECTRICITY	1,277.13
	TOTAL CHECK					21,232.33
70254	1111	08/05/16	COLUMBIA LITHO, INC	5044	50 PIRATES PLAZA POST	102.87
70254	1111	08/05/16	COLUMBIA LITHO, INC	5041	4 PADS DINING MAPS	104.06
	TOTAL CHECK					206.93
70255	1111	08/05/16	THE COLUMBIAN	5044	RFP FOR CERB GRANT	120.95
70255	1111	08/05/16	THE COLUMBIAN	5044	AD HOC MEETING	28.59
70255	1111	08/05/16	THE COLUMBIAN	5044	LAND USE STUDY	160.53
	TOTAL CHECK					310.07
70256	1111	08/05/16	COMCAST	5042	SVC 08/02-09/01	151.09
70257	1111	08/05/16	CONSOLIDATED SUPPLY	5048	PW YARD WATERLINE	8,374.74
70258	1111	08/05/16	CORRECT EQUIPMENT	5036	CONF STANDARD UNIT	2,509.46
70259	1111	08/05/16	CAMAS WASHOUGAL CHMBR OF	5042	2 YEAR MAP	295.00

SUNGARD HTE
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CITY OF WASHOUGAL
 CHECK REGISTER

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FUND - 801 - DISBURSEMENT CLEARING ACC

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
70260	1111	08/05/16	ENVIRONMENTAL RESOURCE AS	5041	SOLIDS, COLIFORM MICR	466.89
70261	1111	08/05/16	FLASH ALERT NEWSWIRE	5041	NEWS SEPT 16- AUG 17	188.00
70262	1111	08/05/16	FRONTIER	5042	SVG 7/16-8/15	71.81
70263	1111	08/05/16	GRAINGER	5036	LOCKOUT HASP, PADLOCK	281.67
70264	1111	08/05/16	GUNDERSON TIRE CENTER	5048	TIRE PRESSURE MONITOR	36.87
70265	1111	08/05/16	H. D. FOWLER COMPANY	5048	8" DUCTILE IRON, MEGA	1,107.23
70266	1111	08/05/16	HI-WAY FUEL	5048	CARWASH	180.00
70266	1111	08/05/16	HI-WAY FUEL	5048	CHECK BATTERY	71.85
70266	1111	08/05/16	HI-WAY FUEL	5041	L/O/F 2WD TRUCK/VAN	34.12
70266	1111	08/05/16	HI-WAY FUEL	5048	L/O/F 2WD TRUCK/VAN	34.12
70266	1111	08/05/16	HI-WAY FUEL	5048	L/O/F 5 QTS	33.15
70266	1111	08/05/16	HI-WAY FUEL	5036	PROPANE	8.83
70266	1111	08/05/16	HI-WAY FUEL	5032	FUEL	302.43
70266	1111	08/05/16	HI-WAY FUEL	5032	FUEL	2,565.07
			TOTAL CHECK			3,229.57
70267	1111	08/05/16	HOME DEPOT CREDIT SERVICE	5035	DBL SIDED ORGANIZER	450.86
70268	1111	08/05/16	ITRON, INC.	5036	HARDWARE MAINTENANCE	658.03
70269	1111	08/05/16	JOHN DEERE	5064	JOHN DEERE 1550 TERRAINCU	18,430.38
70269	1111	08/05/16	JOHN DEERE	5064	2 JOHN DEERE X730 2WD TU	13,668.21
			TOTAL CHECK			32,098.59
70270	1111	08/05/16	CANAM MINERALS	5036	KLEEN BLAST, PALLETS	262.76
70271	1111	08/05/16	LANCASTER ENGINEERING	5041	WGL-SALVATION ARMY	2,140.00
70271	1111	08/05/16	LANCASTER ENGINEERING	5041	WGL-MAIN STREET MIXED	660.00
			TOTAL CHECK			2,800.00
70272	1111	08/05/16	LLOYD HALVERSON	5041	PROVIDE GOVERNMENTAL AFFA	880.00
70273	1111	08/05/16	KATHERINE S. LARSEN	5041	LIVE MUSIC	1,500.00
70274	1111	08/05/16	MICHAEL WOLFE	5041	PICKLEBALL TOURNAMENT	1,794.17
70275	1111	08/05/16	MILLER NASH ATTORNEYS AT	5041	SCHMID FAMILY TRUST	604.80
70276	1111	08/05/16	NORTHWEST STAFFING RESOUR	5041	WK END 6/26 D.TIERNEY	680.00
70276	1111	08/05/16	NORTHWEST STAFFING RESOUR	5041	WK END 6/26 M.WILLIAM	680.00
70276	1111	08/05/16	NORTHWEST STAFFING RESOUR	5041	WK END 7/31 D.TIERNEY	680.00
70276	1111	08/05/16	NORTHWEST STAFFING RESOUR	5041	WK END 7/31 M.WILLIAM	680.00
			TOTAL CHECK			2,720.00
70277	1111	08/05/16	OFFICE OF THE STATE TREAS	5050	JULY 2016	2,966.43
70278	1111	08/05/16	ONE CALL CONCEPTS	5041	EXCAVATION NOTIFICATI	36.73
70278	1111	08/05/16	ONE CALL CONCEPTS	5049	EXCAVATION NOTIFICATI	36.74
70278	1111	08/05/16	ONE CALL CONCEPTS	5049	EXCAVATION NOTIFICATI	36.74

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FUND - 801 - DISBURSEMENT CLEARING ACC

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
TOTAL CHECK						
70279	1111	08/05/16	PAPER MACHINERY	5048	STARTER MOTOR	110.21
70279	1111	08/05/16	PAPER MACHINERY	5048	SPRING FILTERS	398.36
70279	1111	08/05/16	PAPER MACHINERY	5048	M132768 SPRING	242.03
70279	1111	08/05/16	PAPER MACHINERY	5064	DYNAPAC CC800 PLUS TANDEM	6.82
TOTAL CHECK						32,107.00
70280	1111	08/05/16	PATRICIA VARGAS	3863000	COMM RM REFUND	32,754.21
70281	1111	08/05/16	PRESTIGE ELECTRIC LLC	5041	TBLSHT PUMP #2 PROBLE	125.00
70282	1111	08/05/16	RAG MAN, INC	5048	WASH CLOTHES	166.94
70282	1111	08/05/16	RAG MAN, INC	5048	WASH CLOTHES	31.16
70282	1111	08/05/16	RAG MAN, INC	5048	WASH CLOTHES	31.16
70282	1111	08/05/16	RAG MAN, INC	5048	WASH CLOTHES	31.16
70282	1111	08/05/16	RAG MAN, INC	5048	WASH CLOTHES	31.16
TOTAL CHECK						155.83
70283	1111	08/05/16	RAY GARDNER	5041	PUBLIC SAFETY TECHNIC	1,045.58
70284	1111	08/05/16	RCD CPR TRAINING	5449	7 STUDENTS CPR/FIRST	245.00
70285	1111	08/05/16	TASER INTERNATIONAL	5035	CARRIDGE	1,521.27
70286	1111	08/05/16	TRANSUNION RISK AND ALTER	5051	BACKGROUND CHECKS	25.00
70287	1111	08/05/16	TRIANGLE RESOURCES INC	5048	BRUSH	25.00
70287	1111	08/05/16	TRIANGLE RESOURCES INC	5036	BRUSH	80.00
TOTAL CHECK						105.00
70288	1111	08/05/16	UNITED PARCEL SERVICE	5041	SHIPPING	23.04
70289	1111	08/05/16	USA BLUEBOOK	5036	5" STORZ	260.11
70290	1111	08/05/16	WASHINGTON STATE DEPT OF	5051	RENEW TRTMT PLNT LAB	600.00
70291	1111	08/05/16	WASHOUGAL EAGLES #4390	3168100	OVERPMT GAMBLING TXS	6,221.20
70292	1111	08/05/16	WHITNEY EQUIPMENT COMPANY	5041	CALIBRATION OF EQUIP	487.80
70293	1111	08/05/16	WIN-911 SOFTWARE	5041	ANN'L RENEW SOFTWARE	395.00
TOTAL FUND						192,701.67
TOTAL REPORT						192,701.67

SUNGARD HTE
 DATE: 08/12/2016
 TIME: 07:24:47

CITY OF WASHOUGAL
 CHECK REGISTER

PAGE NUMBER: 1
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FUND - 801 - DISBURSEMENT CLEARING ACC

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
70294	1111	08/12/16	ADVANTAGE PROTECTION INC	5041	QTRLY FEE FIRE COMPET	81.30
70294	1111	08/12/16	ADVANTAGE PROTECTION INC	5041	QTRLY FIRE MONITOR	135.00
	TOTAL CHECK					216.30
70295	1111	08/12/16	ALICIA SANTIAGO	3863000	COMM RM REFUND	125.00
70296	1111	08/12/16	ALS ENVIRONMENTAL	5041	TOTAL VOLATILE SOLIDS	1,118.00
70297	1111	08/12/16	ANDERSON SIGNS INC.	5036	COVER ONE SIGN BLDG	67.50
70298	1111	08/12/16	ANDY TRAM	3430000	008025-00 RED OVRPMT	192.63
70299	1111	08/12/16	AT&T MOBILITY	5042	SERVICE 06/28-07/27	786.34
70299	1111	08/12/16	AT&T MOBILITY	5042	SERVICE 06/28-07/27	77.99
70299	1111	08/12/16	AT&T MOBILITY	5042	SERVICE 06/28-07/27	86.49
70299	1111	08/12/16	AT&T MOBILITY	5042	SERVICE 06/28-07/27	122.22
70299	1111	08/12/16	AT&T MOBILITY	5042	SERVICE 06/28-07/27	122.22
70299	1111	08/12/16	AT&T MOBILITY	5042	SERVICE 06/28-07/27	154.69
70299	1111	08/12/16	AT&T MOBILITY	5042	SERVICE 06/28-07/27	193.44
70299	1111	08/12/16	AT&T MOBILITY	5042	SERVICE 06/28-07/27	459.22
70299	1111	08/12/16	AT&T MOBILITY	5042	SERVICE 06/28-07/27	601.25
70299	1111	08/12/16	AT&T MOBILITY	5042	SERVICE 06/28-07/27	12.56
70299	1111	08/12/16	AT&T MOBILITY	5042	SERVICE 06/28-07/27	37.40
	TOTAL CHECK					2,653.82
70300	1111	08/12/16	BERGER/ABAM ENGINEERING	5041	NW URBAN GROWTH AREA	15,126.69
70301	1111	08/12/16	BI-MART CORPORATION	5048	ARMOR ALL, WAX, PADS	205.56
70301	1111	08/12/16	BI-MART CORPORATION	5048	BATTERY	172.24
70301	1111	08/12/16	BI-MART CORPORATION	5036	CAR WASH, COFFEE, WAS	164.96
70301	1111	08/12/16	BI-MART CORPORATION	5048	CLEANERS, FOIL, BUBBL	46.83
70301	1111	08/12/16	BI-MART CORPORATION	5036	COFFEE, SOAP, OIL	189.95
70301	1111	08/12/16	BI-MART CORPORATION	5036	COOLER, FRAME	38.94
70301	1111	08/12/16	BI-MART CORPORATION	5036	FOAM CUPS	5.18
70301	1111	08/12/16	BI-MART CORPORATION	5048	GATORADE	70.73
70301	1111	08/12/16	BI-MART CORPORATION	5048	HEATER, COFFEE	162.36
70301	1111	08/12/16	BI-MART CORPORATION	5036	PLATES, PLASTICWARE	28.57
70301	1111	08/12/16	BI-MART CORPORATION	5036	PLATES, TOWELS	19.04
70301	1111	08/12/16	BI-MART CORPORATION	5035	SPRAY NOZZLE	16.23
70301	1111	08/12/16	BI-MART CORPORATION	5036	STORAGE BOX	16.88
70301	1111	08/12/16	BI-MART CORPORATION	5035	TOOL CHEST	43.35
	TOTAL CHECK					1,180.82
70302	1111	08/12/16	BRIDGETOWN MORRIS MEN	5041	DANCE PERFORMANCE	250.00
70303	1111	08/12/16	BSK ASSOCIATES	5041	BACTERIA ONLY	300.00
70303	1111	08/12/16	BSK ASSOCIATES	5041	BACTERIA ONLY	462.00
70303	1111	08/12/16	BSK ASSOCIATES	5041	BACTERIA ONLY	1,020.00
	TOTAL CHECK					1,202.00
70304	1111	08/12/16	CAPITAL ONE COMMERCIAL	5036	COFFEE	41.18
70304	1111	08/12/16	CAPITAL ONE COMMERCIAL	5036	WATER, SODA	70.83
	TOTAL CHECK					112.01
70305	1111	08/12/16	CESSCO, INC	5048	AIR FILTER, NYLON LIN	293.42

SUNGARD HTE
 DATE: 08/12/2016
 TIME: 07:24:47

CITY OF WASHOUGAL
 CHECK REGISTER

PAGE NUMBER: 2
 VENCHR11
 ACCOUNTING PERIOD: 8/16

FUND - 801 - DISBURSEMENT CLEARING ACC

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
70306	1111	08/12/16	CH2MHILL	5041	NON-RENEWAL BIASSAY	3,675.00
70307	1111	08/12/16	CHUCKS TOWING, LLC	5041	TRANSPORTING CARS	216.80
70308	1111	08/12/16	COLUMBIA LITHO, INC	5036	J.MILLER BUSINESS CRD	52.03
70308	1111	08/12/16	COLUMBIA LITHO, INC	5042	CENTER OPEN HOUSE	24.20
70308	1111	08/12/16	COLUMBIA LITHO, INC	5036	REFUEL RELOCATION	127.02
	TOTAL CHECK					203.25
70309	1111	08/12/16	THE COLUMBIAN	5044	PUBLIC HEARING NOTICE	92.36
70309	1111	08/12/16	THE COLUMBIAN	5044	URBAN GROWTH, ORDI	65.97
70309	1111	08/12/16	THE COLUMBIAN	5044	NOTICE OF APPLICATION	114.35
	TOTAL CHECK					272.68
70310	1111	08/12/16	CONCENTRATES INC.	5036	4 CP PERLITE	397.80
70311	1111	08/12/16	DEPT OF LICENSING	5049	CONCEALED PISTOL LIC	18.00
70311	1111	08/12/16	DEPT OF LICENSING	5049	CONCEALED PISTOL LIC	18.00
70311	1111	08/12/16	DEPT OF LICENSING	5049	CONCEALED PISTOL LIC	18.00
70311	1111	08/12/16	DEPT OF LICENSING	5049	CONCEALED PISTOL LIC	18.00
70311	1111	08/12/16	DEPT OF LICENSING	5049	CONCEALED PISTOL LIC	18.00
70311	1111	08/12/16	DEPT OF LICENSING	5049	CONCEALED PISTOL LIC	18.00
70311	1111	08/12/16	DEPT OF LICENSING	5049	CONCEALED PISTOL LIC	18.00
70311	1111	08/12/16	DEPT OF LICENSING	5049	CONCEALED PISTOL LIC	18.00
70311	1111	08/12/16	DEPT OF LICENSING	5049	CONCEALED PISTOL LIC	18.00
70311	1111	08/12/16	DEPT OF LICENSING	5049	CONCEALED PISTOL LIC	18.00
70311	1111	08/12/16	DEPT OF LICENSING	5049	CONCEALED PISTOL LIC	18.00
	TOTAL CHECK					198.00
70312	1111	08/12/16	DEPT OF RETIREMENT SYSTEM	5021	CHARLES LADD PENSION	255.22
70313	1111	08/12/16	DKS ASSOCIATES	5063	PSA WITH DKS FOR THE ACTI	1,702.48
70314	1111	08/12/16	DSU PETERBILT & GMC INC	5048	SV3 B SERVICE	731.86
70315	1111	08/12/16	ENGLISH, LANE, MARSHALL, V	5063	JUL 16 LEGAL SERVICES	804.50
70315	1111	08/12/16	ENGLISH, LANE, MARSHALL, V	5041	JUL 16 LEGAL SERVICES	5,531.75
70315	1111	08/12/16	ENGLISH, LANE, MARSHALL, V	5063	JUL 16 LEGAL SERVICES	36.25
70315	1111	08/12/16	ENGLISH, LANE, MARSHALL, V	5041	JUL 16 LEGAL SERVICES	94.25
70315	1111	08/12/16	ENGLISH, LANE, MARSHALL, V	5041	JUL 16 LEGAL SERVICES	174.00
70315	1111	08/12/16	ENGLISH, LANE, MARSHALL, V	5041	JUL 16 LEGAL SERVICES	654.00
	TOTAL CHECK					7,294.75
70316	1111	08/12/16	FERGUSON ENTERPRISE, INC	5036	CVR SS STRNR 5 1/16	141.41
70317	1111	08/12/16	FURROW PUMP	5041	ADVERTISE FOR BIDS	356.24
70317	1111	08/12/16	FURROW PUMP	5044	NOTICE OF APPLICATION	307.86
	TOTAL CHECK					664.10
70318	1111	08/12/16	GEOTECHNICAL RESOURCES IN	3430000	008129-01 HYDRANT RFD	295.73
70318	1111	08/12/16	GEOTECHNICAL RESOURCES IN	3430000	008129-01 HYDRANT RFD	295.73
	TOTAL CHECK					591.46
70319	1111	08/12/16	H. D. FOWLER COMPANY	5048	MEGA IUG MJ ACCESSORY	449.95

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CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
70320	1111	08/12/16	HARDER HOUF PETERSON RIGH	5041	JEMTEGAARD PEESTRIAN TRAI	6,172.39
70321	1111	08/12/16	RACHEL & NATHANIEL LOPES	5063	CONST PLN, FUNDRAISIN	1,642.36
70322	1111	08/12/16	HONEY BUCKET	5045	WEEKLY RENTAL	297.00
70322	1111	08/12/16	HONEY BUCKET	5045	ADA COMPLIANT WEEKLY	200.00
70322	1111	08/12/16	HONEY BUCKET	5045	ADA COMPLIANT WEEKLY	298.00
70322	1111	08/12/16	HONEY BUCKET	5045	WEEKLY UNIT	88.52
70322	1111	08/12/16	HONEY BUCKET	5045	WEEKLY UNITS	555.71
70322	1111	08/12/16	HONEY BUCKET	5045	HARTWOOD CREDIT	-98.50
	TOTAL CHECK					1,340.73
70323	1111	08/12/16	IMPERIAL CLEANERS	5041	CLEANING	152.77
70324	1111	08/12/16	IRON MOUNTAIN INTELLECTUA	5041	SHREDDING	374.76
70325	1111	08/12/16	J.L. STOREDAHL & SONS INC	5036	5/8" CRUSHED	829.62
70325	1111	08/12/16	J.L. STOREDAHL & SONS INC	5036	5/8" CRUSHED	829.62
70325	1111	08/12/16	J.L. STOREDAHL & SONS INC	5036	5/8" CRUSHED	829.62
	TOTAL CHECK					2,488.86
70326	1111	08/12/16	JOE TURNER, P.C., MUNICIP	5641	07/13/16 HEARING	848.45
70327	1111	08/12/16	KEYS WEST	5048	KEYS	227.64
70328	1111	08/12/16	LJC SUPPLY	5036	RANGER PRO	72.62
70328	1111	08/12/16	LJC SUPPLY	5036	UMAXX 25#	48.34
	TOTAL CHECK					120.96
70329	1111	08/12/16	MATHER & SONS PUMP SVR IN	5048	PULL PUMP	5,203.20
70329	1111	08/12/16	MATHER & SONS PUMP SVR IN	5048	NEW BOWL ASSEMBLY	11,372.25
	TOTAL CHECK					16,575.45
70330	1111	08/12/16	MEGHAN SCHULTZ	5041	JULY 16 CONSULTING	412.50
70331	1111	08/12/16	METRO LANDSCAPE SUPPLIES	5063	SOE-FALL CHIPS	2,178.84
70331	1111	08/12/16	METRO LANDSCAPE SUPPLIES	5036	MEDIUM FIR	152.84
70331	1111	08/12/16	METRO LANDSCAPE SUPPLIES	5036	CEDAR CHIPS	182.11
	TOTAL CHECK					2,513.79
70332	1111	08/12/16	MURRAY SMITH ASSOC	5041	STEIGERWALD RESTORATION &	6,196.21
70333	1111	08/12/16	NORTHSTAR CHEMICAL, INC	5036	SODIUM HYDROXIDE	1,837.34
70333	1111	08/12/16	NORTHSTAR CHEMICAL, INC	5036	SODIUM HYPOCHLORITE	1,062.32
70333	1111	08/12/16	NORTHSTAR CHEMICAL, INC	5036	SODIUM HYDROXIDE	4,833.68
	TOTAL CHECK					7,733.34
70334	1111	08/12/16	OREILLY AUTO PARTS	5048	20 OZ CARB CLNR	34.69
70334	1111	08/12/16	OREILLY AUTO PARTS	5048	20 OZ CARB CLNR	52.03
70334	1111	08/12/16	OREILLY AUTO PARTS	5048	COPPER PLUG	25.95
70334	1111	08/12/16	OREILLY AUTO PARTS	5048	CRIMP TOOL	33.58
70334	1111	08/12/16	OREILLY AUTO PARTS	5048	DISC PAD SET	72.35
70334	1111	08/12/16	OREILLY AUTO PARTS	5048	ENAMEL PAINT	6.49
70334	1111	08/12/16	OREILLY AUTO PARTS	5048	EPOXY PAINT	8.66
70334	1111	08/12/16	OREILLY AUTO PARTS	5048	EXHAUST WRAP	28.17
70334	1111	08/12/16	OREILLY AUTO PARTS	5048	HEAT SHIELD	34.67

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FUND - 801 - DISBURSEMENT CLEARING ACC

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70334	1111	08/12/16	ORELILLY AUTO PARTS	5036	JCASE FUSE	5.08
70334	1111	08/12/16	ORELILLY AUTO PARTS	5048	MASTER CYL	93.05
70334	1111	08/12/16	ORELILLY AUTO PARTS	5048	NEST KIT	105.51
70334	1111	08/12/16	ORELILLY AUTO PARTS	5048	NEST KIT, MASTER CYL	89.81
70334	1111	08/12/16	ORELILLY AUTO PARTS	5048	PUMP	19.50
	TOTAL CHECK					609.54
70335	1111	08/12/16	OWEN EQUIPMENT COMPANY	5048	VACTOR	197.53
70335	1111	08/12/16	OWEN EQUIPMENT COMPANY	5048	SWEPPER	1,793.48
	TOTAL CHECK					1,991.01
70336	1111	08/12/16	PACIFIC TRUCK COLORS, INC	5048	18X18X24 BOX	225.90
70337	1111	08/12/16	PATRICIA WOOLEY	3863000	COMM RM REFUND	125.00
70338	1111	08/12/16	PATRIOT TECHNICAL CONSULT	5041	RWV DRAFT FOR TESORO	1,045.58
70339	1111	08/12/16	PITNEY BOWES RESERVE ACCT	5042	RESERVE ACCOUNT	240.00
70339	1111	08/12/16	PITNEY BOWES RESERVE ACCT	5042	RESERVE ACCOUNT	150.00
70339	1111	08/12/16	PITNEY BOWES RESERVE ACCT	5042	RESERVE ACCOUNT	660.00
70339	1111	08/12/16	PITNEY BOWES RESERVE ACCT	5042	RESERVE ACCOUNT	975.00
70339	1111	08/12/16	PITNEY BOWES RESERVE ACCT	5042	RESERVE ACCOUNT	975.00
	TOTAL CHECK					3,000.00
70340	1111	08/12/16	PIXIS LABORATORIES, LLC	5041	PH, SULFIDE	75.00
70341	1111	08/12/16	PLANT ELECTRIC SUPPLY	5036	COOL WHITE PLUS	38.59
70342	1111	08/12/16	REMNANT RANCH	5048	PHASE 1 MAIN AREA	733.11
70343	1111	08/12/16	RENE CARROLL CONSULTING	5041	PROVIDE PROFESSIONAL SERV	1,595.00
70344	1111	08/12/16	SEAN GUARD	5043	MILEAGE REIMB SPRNG	17.82
70344	1111	08/12/16	SEAN GUARD	5043	MEALS & MILEAGE REIMB	889.62
70344	1111	08/12/16	SEAN GUARD	5043	MILEAGE REIMB ANN'L I	241.38
	TOTAL CHECK					1,148.82
70345	1111	08/12/16	SKILLINGS CONNOLLY INC.	5041	EVERGREEN WAY / 34TH TO 3	4,603.64
70346	1111	08/12/16	SLADEN CONSTRUCTION GROU	5063	CONSTRUCTION WORK FOR NEW	205,571.62
70347	1111	08/12/16	SPECTRUM ACOUSTICS	5041	SOUND SYSTEM PIRATES	1,000.00
70348	1111	08/12/16	STERICYCLE, INC.	5047	ON CALL	10.36
70349	1111	08/12/16	UNITED PARCEL SERVICE	5041	SHIPPING	11.50
70350	1111	08/12/16	US BANK OFFICE EQUIPMENT	5045	C554E COPIER	172.93
70351	1111	08/12/16	VANCOUVER GRANITE WORKS I	5041	NICHE	75.88
70351	1111	08/12/16	VANCOUVER GRANITE WORKS I	5041	BLANK PANEL	75.88
	TOTAL CHECK					151.76
70352	1111	08/12/16	WASHINGTON STATE DEPT OF	5051	RENEW WASTEWTR PRMT	6,303.96
70352	1111	08/12/16	WASHINGTON STATE DEPT OF	5041	WATER QUALITY PERMIT	9,370.20
	TOTAL CHECK					15,674.16

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FUND - 801 - DISBURSEMENT CLEARING ACC

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
70353	1111	08/12/16	WASHINGTON STATE PATROL	5051	BACKGROUND CHECKS	191.75
70354	1111	08/12/16	WIRE WORKS	5048	300 AMP CONTINUOUS DUT	200.54
TOTAL FUND						325,008.97
TOTAL REPORT						325,008.97

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FUND - 801 - DISBURSEMENT CLEARING ACC

CHECK NUMBER	CASH ACCT	DATE ISSUED	AMOUNT	DESCRIPTION	ACCT
V323	1111	08/04/16	2440	EXCEL CLASS - COOK	5449
V323	1111	08/04/16	2440	EXCEL CLASS - ROSSMIL	5449
V323	1111	08/04/16	2440	FEES (WILL BE WAIVED)	5049
V323	1111	08/04/16	2440	FLAG POLE ACCESSORY	5036
V323	1111	08/04/16	2440	SHELVING	5036
V323	1111	08/04/16	2440	SHELVING	5036
	TOTAL	VOUCHER	2440	SHELVING CREDIT	5036
V324	1111	08/04/16	3056	OCT ACADEMY TRNG MAT	5449
V325	1111	08/04/16	1761	AWA CONF HOTEL-D.SCOT	5043
V325	1111	08/04/16	1761	FEES (WILL BE WAIVED)	5049
	TOTAL	VOUCHER	1761	WCMA 2016 REGISTRATIO	5149
V326	1111	08/04/16	863	FEES (WILL BE WAIVED)	5049
V327	1111	08/04/16	1956	AMC HOTEL-J. FORSBERG	5043
V327	1111	08/04/16	1956	AMC HOTEL-J. LINDSAY	5043
V327	1111	08/04/16	1956	EDUCATOR ONE-EXCEL TR	5449
V327	1111	08/04/16	1956	EDUCATOR ONE-M. LOWERY	5449
V327	1111	08/04/16	1956	EDUCATOR (REIMB COMING	5449
V327	1111	08/04/16	1956	FEES (WILL BE WAIVED)	5049
V327	1111	08/04/16	1956	GIFT CARDS EMPL REC	5026
V327	1111	08/04/16	1956	GIFT CARDS EMPL REC	5026
V327	1111	08/04/16	1956	GIFT CARDS EMPL REC	5026
V327	1111	08/04/16	1956	MAT	5036
V327	1111	08/04/16	1956	MAT	5036
V327	1111	08/04/16	1956	ONLINE COLUMBIAN	5041
V327	1111	08/04/16	1956	ONLINE COLUMBIAN	5041
V327	1111	08/04/16	1956	ONLINE COLUMBIAN	5041
V327	1111	08/04/16	1956	REFUND OVERLIMIT FEE	5041
	TOTAL	VOUCHER	1956		5049
V328	1111	08/04/16	989	FEES (WILL BE WAIVED)	5049
V329	1111	08/04/16	1039	APA MEMBERSHIP DUES	5149
V330	1111	08/04/16	1293	FEES (WILL BE WAIVED)	5049
V330	1111	08/04/16	1293	GLOVES	5048
V330	1111	08/04/16	1293	K9 DOG FOOD	5041
V330	1111	08/04/16	1293	OFFICE SUPPLIES	5031
V330	1111	08/04/16	1293	OFFICE SUPPLIES	5031
	TOTAL	VOUCHER	1293		5031
V331	1111	08/04/16	3015	GREEN RIVER CC REG	5449
V332	1111	08/04/16	2970	GREEN RIVER CC REG	5449
V332	1111	08/04/16	2970	UTILITY MNGM HOTEL	5049
V332	1111	08/04/16	2970	UTILITY MNGM HOTEL	5043
	TOTAL	VOUCHER	2970		5043
V333	1111	08/04/16	2422	CHAMBERS IPAD RPLCMNT	5064
V333	1111	08/04/16	2422	DESK PHONE UPGRADES	5064
V333	1111	08/04/16	2422	EGOV HOSTING	5149
V333	1111	08/04/16	2422	EMAIL SPAM APPLIANCE	5149
V333	1111	08/04/16	2422	FEES (WILL BE WAIVED)	5041

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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
1111	70355	08/18/16	1547	ACRANET	00102518816	5041	BACKGROUND - OSTROW	0.00	26.00
1111	70356	08/18/16	2875	ASPECT CONSULTING I	00101513100	5041	PROFESSIONAL SERVIC	0.00	352.04
1111	70358	08/18/16	1143	BRATWEAR	00105521930	5023	POLICE UNIFORM	0.00	92.68
1111	70361	08/18/16	701	CITY OF VANCOUVER F	00105521100	5049	LAW ENFORCE PARK PE	0.00	107.25
1111	70362	08/18/16	124	CLARK CO AUDITOR	00105521400	5051	JUL 16 RANGE RENTAL	0.00	125.00
1111	70362	08/18/16	124	CLARK CO AUDITOR	00104532200	5049	PUBLI UTILITY PERMIT	0.00	200.00
TOTAL CHECK								0.00	325.00
1111	70364	08/18/16	129	COLUMBIA LITHO, INC	00101513100	5049	PUMPKIN PATCH SIGN	0.00	35.00
1111	70365	08/18/16	197	THE COLUMBIAN	00110511300	5044	AD HOC MEETING	0.00	112.15
1111	70365	08/18/16	197	THE COLUMBIAN	00103558607	5044	CD ADVERTISING	0.00	116.55
1111	70365	08/18/16	197	THE COLUMBIAN	00103558607	5044	NOTICE OF APPLICATI	0.00	307.86
TOTAL CHECK								0.00	536.56
1111	70366	08/18/16	1896	COPY TRONIX	00104576805	5031	COPIER	0.00	22.52
1111	70366	08/18/16	1896	COPY TRONIX	00104518205	5031	COPIER	0.00	22.52
1111	70366	08/18/16	1896	COPY TRONIX	00199518304	5048	COPIER	0.00	192.71
TOTAL CHECK								0.00	237.75
1111	70367	08/18/16	2389	DAVID DELEON	00102514230	5022	OCT 15 -JUL 16	0.00	162.35
1111	70371	08/18/16	2162	FRESH AIRE AIR FRES	00104518205	5036	DEODORIZING SERVICE	0.00	63.00
1111	70372	08/18/16	1688	FRONTIER	00102518816	5042	SERVICE JULY 2016	0.00	293.54
1111	70377	08/18/16	396	HI-WAY FUEL	00105521500	5048	REPAIR WHEEL BEARIN	0.00	853.00
1111	70378	08/18/16	2642	INNOVATIVE SERVICES	00104518205	5041	2016 ANNUAL CONTRAC	0.00	5,057.78
1111	70380	08/18/16	1941	KITCHEN ELECTRIC	00104576805	5048	REFLECTION PLAZE RE	0.00	719.78
1111	70380	08/18/16	1941	KITCHEN ELECTRIC	00104576805	5048	SIDEWALK LIGHT REPA	0.00	2,082.17
TOTAL CHECK								0.00	2,801.95
1111	70386	08/18/16	479	MICROFLEX INC	00102514230	5041	TAX AUDIT PROGRAM	0.00	120.00
1111	70387	08/18/16	168	MINI-MIX CONCRETE	00104518205	5041	LIBRARY DROBOX PAD	0.00	200.54
1111	70389	08/18/16	169	MUNICIPAL EMERGENCY	00105521210	5036	MEDAL	0.00	277.45
1111	70390	08/18/16	226	CAMAS AUTO & TRK SU	00104576805	5036	CREDIT HOSE CLAMP	0.00	-1.90
1111	70390	08/18/16	226	CAMAS AUTO & TRK SU	00104518205	5036	CREDIT HOSE CLAMP	0.00	-1.90
1111	70390	08/18/16	226	CAMAS AUTO & TRK SU	00104518205	5048	MOTOR TUNE-UP	0.00	8.66
1111	70390	08/18/16	226	CAMAS AUTO & TRK SU	00103524607	5049	FOUA-TORQUE	0.00	14.14
1111	70390	08/18/16	226	CAMAS AUTO & TRK SU	00104518205	5048	FUSE BLK CABLE	0.00	25.28
1111	70390	08/18/16	226	CAMAS AUTO & TRK SU	00104518205	5048	TANKFITTING, TRAILLI	0.00	63.12
TOTAL CHECK								0.00	107.40

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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	DESCRIPTION	SALES TAX	AMOUNT
1111	70391	08/18/16	503	NORTHERN SAFETY CO	00104576805	5023	OPERATING SUPPLIES	0.00	5.04
1111	70391	08/18/16	503	NORTHERN SAFETY CO	00104518205	5023	OPERATING SUPPLIES	0.00	5.04
TOTAL	CHECK							0.00	10.08
1111	70396	08/18/16	1022	PERRY HOUTS	00105521210	5023	WORK BOOTS	0.00	205.96
1111	70399	08/18/16	1568	SEAN GUARD	00101513400	5043	PARKING SNOOWTSH C	0.00	9.00
1111	70399	08/18/16	1568	SEAN GUARD	00101513100	5049	ROSE PARADE FLOAT	0.00	35.64
1111	70399	08/18/16	1568	SEAN GUARD	00101513400	5043	AMC CONF BOARD MEET	0.00	148.00
1111	70399	08/18/16	1568	SEAN GUARD	00101513400	5043	MILEGE	0.00	300.24
1111	70399	08/18/16	1568	SEAN GUARD	00101513400	5043	PER DIEM AND MILES	0.00	327.15
TOTAL	CHECK							0.00	820.03
1111	70401	08/18/16	2928	SILVER STAR TELECOM	00102518816	5042	ETHERNET	0.00	1,063.17
1111	70402	08/18/16	192	SKAMANIA CO SHERIFF	00105523606	5051	INMATE BILLING	0.00	165.00
1111	70404	08/18/16	1008	STATE AUDITOR'S OFF	00199514230	5051	FY 2015 STATE AUDIT	0.00	3,628.37
1111	70406	08/18/16	1940	U.S. BANK N.A. - CU	00102514230	5041	MONTHLY MAINTENANCE	0.00	22.00
1111	70407	08/18/16	681	ULTRAMAX AMMUNITION	00105521400	5039	AMMO	0.00	891.00
1111	70408	08/18/16	203	UNITED PARCEL SERVI	00105521210	5041	SHIPPING	0.00	23.05
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5036	PAPER TOWELS	0.00	0.45
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104518205	5036	PAPER TOWELS	0.00	0.45
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104532200	5036	CLEANING BRUSH	0.00	1.08
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00105521210	5035	MAGNET FLEX TAPE	0.00	2.59
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104518205	5036	NUTS AND BOLTS	0.00	3.84
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5035	MEASURING CUP	0.00	3.88
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104518205	5036	HOLDER MIRROR	0.00	5.83
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00105521210	5031	GORILLA MOUNTING TA	0.00	7.04
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104518205	5036	GOOF OFF SPRAY	0.00	7.58
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104518205	5048	ADAPTER	0.00	7.96
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104518205	5036	BLU PAINT	0.00	9.30
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5035	LAMPHOLDER	0.00	10.22
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104518205	5036	KEY FOBS	0.00	11.64
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104518205	5048	PLASTI DIP	0.00	12.77
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104518205	5036	FLOOD	0.00	13.00
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5036	PRESSURE CAP	0.00	17.28
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104518205	5036	POLO ENTER LOCKSET	0.00	19.50
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5036	ENAMEL	0.00	19.90
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104518205	5048	BRT BRASS	0.00	18.08
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5036	TRASH BAGS	0.00	19.28
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5036	METER KEY	0.00	21.01
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5036	HANDLE	0.00	24.98
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5036	ADJ STRIPPER, BRUSH	0.00	26.83
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5036	TERR ANT KILDR	0.00	27.07
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1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5036	TRASHBAG	0.00	36.38

SUNGARD HTE
DATE: 08/18/2016
TIME: 16:04:03

CITY OF WASHOUGAL
CHECK REGISTER - BY FUND

PAGE NUMBER: 3
ACCTPA21

SELECTION CRITERIA: transact_ck_date='20160818 00:00:00.000'
ACCOUNTING PERIOD: 8/16

FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5036	SOIL POTTING MOISTU	0.00	81.23
1111	70409	08/18/16	786	WASHOUGAL HARDWARE	00104576805	5036	CLEAR LINER	0.00	108.38
TOTAL CHECK								0.00	572.79
1111	70410	08/18/16	785	WASHOUGAL LUMBER CO	00104576805	5036	FITTINGS	0.00	85.34
1111	70410	08/18/16	785	WASHOUGAL LUMBER CO	00104518205	5036	SCRES/DRILL BITS	0.00	112.84
TOTAL CHECK								0.00	198.18
1111	70411	08/18/16	2198	WAXIE SANITARY SUPP	00104518205	5036	CLEAN AND SOFT WHIT	0.00	559.95
1111	70412	08/18/16	214	WEST COLUMBIA GORGE	00165554309	5041	IMPOUND FEES	0.00	240.00
1111	70414	08/18/16	2022	WILCOX & FLEGEL	00105524607	5032	FUEL	0.00	72.38
1111	70414	08/18/16	2022	WILCOX & FLEGEL	00103524207	5032	FUEL	0.00	91.64
1111	70414	08/18/16	2022	WILCOX & FLEGEL	00104518205	5032	FUEL	0.00	300.00
1111	70414	08/18/16	2022	WILCOX & FLEGEL	00104576805	5032	FUEL	0.00	384.76
TOTAL CHECK								0.00	848.78
TOTAL CASH ACCOUNT								0.00	20,897.65
TOTAL FUND								0.00	20,897.65

CITY OF WASHOUGAL

PAYROLL CLAIMS VOUCHER APPROVAL

I HEREBY CERTIFY THAT THE SERVICES CHARGED ON THE VOUCHERS ATTACHED HAVE BEEN FURNISHED TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE CLAIMS BELOW TO BE VALID AND CORRECT.

FINANCE _____

WE THE UNDERSIGNED COUNCIL MEMBERS OF WASHOUGAL, WASHINGTON DO HEREBY CERTIFY THAT THE CHECK #9881-9889 & VOUCHER #S V18566-V18623 ARE APPROVED FOR PAYMENT IN THE AMOUNT OF \$204,791.75 ON THIS 15th DAY OF AUGUST 2016.

FINANCE COMMITTEE _____

FINANCE COMMITTEE _____

FINANCE COMMITTEE _____

AGENDA BILL
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington
Bill No. 62-16

SUBJECT:
Supplemental Professional Services Agreement (SPSA) with BergerABAM for ongoing consulting services related to the UGA Land Use Study

FOR AGENDA OF: August 22, 2016

DEPT. OF ORIGIN: Community Development

REVIEWED AT:
City Council Workshop: August 22, 2016

EXHIBITS:
A. Supplemental Professional Services Agreement with BergerABAM

TO BE RETURNED TO COUNCIL: No

APPROVED BY DEPT. HEAD: 

EXPENDITURE REQUIRED:	BUDGETED:	APPROPRIATION REQUIRED:
\$42,452.00	No	Yes

SUMMARY STATEMENT

Staff is submitting a SPSA in order to continue to engage the services of BergerABAM for consulting services regarding the UGA Land Use Study. On July 25th the City Council adopted the UGA Land Use Study Preferred Alternative and as we discussed the next step in this process is a transportation impact study. In order to perform this study, and complete other tasks, an additional allocation of \$42,452 is needed. The majority of these funds will cover the Transportation Impact Study which includes:

- Project Description
- Inventory and Existing Conditions Analysis
- Project Travel Demand Analysis
- Traffic Impact Analysis
- Northwest and Northeast UGA Circulation
- Traffic Study Report
- Transportation Capital Facilities Plan Review

The funds will also help cover a second adoption process that includes three (3) additional Technical Advisory Committee (TAC) meetings and one (1) additional City Center Focus Group (CCFG) meeting. We have already scheduled our first TAC meeting for Tuesday, August 23, 2016. These meetings were essential in the formation of the preferred alternative plan and are highly productive. They provide tremendous public input into this process as was evident at the hearing in July.

I apologize for bringing this forward at workshop and asking the City Council to take action on the same night. We continue to be on a very tight timeframe to have everything in place before the expiration of the moratorium and waiting until September 12th would have already put us behind schedule.

RECOMMENDED ACTION

Authorize the Mayor to sign the Supplemental Professional Service Agreement with BergerABAM through approval of the consent agenda.

SUPPLEMENTAL PROFESSIONAL SERVICES AGREEMENT

This Agreement made and entered into this 22nd day of August, 2016, by and between the City of Washougal, a municipal corporation, under the laws of the State of Washington, hereinafter referred to as “City,” and BergerABAM, hereinafter referred to as “Contractor,” whose address is: 210 East 13th Street, Suite 300, Vancouver, WA 98660-3231.

WHEREAS, the City originally engaged the Contractor through a Professional Services Agreement dated October 12, 2015 to provide Consulting and other related professional services for the Washougal Urban Growth Area Land Use Study project and the Contractor agreed to offer its professional services to perform said work, and

WHEREAS, the City modified said original Professional Services Agreement (no-cost Modification No. 1) to (1) address changes in the project work scope requiring certain tasks be modified, removed or added; (2) address the need to complete the project by July 2016; and (3) make adjustments to recognize that employment lands may be reduced in UGAs, and therefore, City Center policies are needed to provide for employment land infill, and

WHEREAS, the City now desires to modify said original Professional Services Agreement and the no-cost Modification No. 1 to (1) provide a transportation/traffic study; (2) extend the project timeline and accommodate a second adoption process (Zoning and Comprehensive Plan Map and text amendments); and (3) provide additional Technical Advisory Committee (TAC) and City Center Focus Group (CCFG) meetings, and

WHEREAS, the City desires to continue to engage the Contractor to provide Consulting and other related professional services for the Washougal Urban Growth Area Land Use Study project. Contractor has agreed to offer its professional services to perform said work as modified under this Supplemental Professional Services Agreement, and

WHEREAS, the Contractor has represented by entering into this Agreement that it is fully qualified to perform the work to which it will be assigned in a competent and professional manner, to the standards required by City,

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

The City hereby agrees to continue to engage the Contractor and the Contractor hereby agrees to continue to perform, in a satisfactory and proper manner, as determined by City, the services hereafter set forth in connection with this Agreement.

1. **Scope of Services:**

Contractor agrees to:

- a. See attached Exhibit A – Scope of Work
- b. Notwithstanding the provisions of section 14, “Amendments,” the City may add other related professional services at its discretion.

This Agreement is a purchase of professional services in the amount identified in Exhibit B. The additional allocation of \$42,452 is required in order to perform the identified scope of work. Payment for these services for time and materials in addition to the original \$225,000 professional services agreement will bring the contract to a not-to-exceed amount of \$267,452 unless authorized in writing by the City. If additional time is needed, please refer to Section 4 of this agreement. A written amendment must be attached.

2. **Relation of Parties:**

The Contractor, its sub-consultants, agents and employees are independent contractors performing professional services for City and are not employees of the City. The Contractor, its sub-consultants, agents and employees, shall not, as a result of this Agreement, accrue leave, retirement, insurance, bonding or any other benefits afforded to City employees. The Contractor, sub-consultants, agents and employees shall not have the authority to bind City in any way except as may be specifically provided herein.

3. **Time of Performance:**

The service of the Contractor is to commence as soon as practicable after the execution of this Agreement. It is agreed, services hereunder shall begin as of August 22, 2016, and be completed as of January 24, 2017.

4. **Delays and Extensions of Time:**

If the Contractor is delayed at any time in the progress of providing service covered by the Agreement, by any causes beyond Contractor's control, the time for performance may be extended by such time as shall be mutually agreed upon by Contractor and City and shall be incorporated in a written amendment to this Agreement. Any request for an extension of time shall be made in writing to City.

5. **Compensation and Schedule of Payments:**

City shall pay the Contractor at the rates indicated in Section 1 for work performed under the terms of this Agreement. This is the maximum amount to be paid under this Agreement and it shall not be exceeded without City's prior written authorization in the form of a negotiated and executed supplemental agreement. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the project as set forth herein. The Contractor shall submit monthly invoices to City covering both

professional fees and project expenses, if any. Payments will be submitted by mail or courier to City Hall located at 1701 C Street, Washougal, WA 98671. No faxed copies or electronic requests for payment will be accepted. Payments to Contractor shall be made within thirty (30) days from submission of each invoice.

The City reserves the right to correct any invoices paid in error according to the rates set forth in this Agreement. City and Contractor agree that any amount paid in error by City does not constitute a rate change in the amount of the contract. The City's contract number given on the notice to proceed and annotated on the executed copy of the contract **must** be referenced on any invoice submitted for payment.

6. **Ownership of Records and Documents:**

All materials, writings and products produced by Contractor in the course of performing this Contract shall immediately become the joint property of the City and Contractor. In consideration of the compensation provided for by this Agreement, the Contractor hereby further assigns all copyright interests in such materials, writing and products to the City. A copy may be retained by the Contractor.

7. **Termination:**

This Agreement may be terminated by either party upon not less than fifteen (15) days written notice. Additionally, this Agreement may be suspended in accordance with Section I of City of Washougal Resolution 1051.

8. **Evaluation and Compliance with the Law:**

The Contractor shall have the authority to control and direct the performance and details of the work described herein. The Contractor agrees to comply with all relevant, federal, state and municipal laws, rules and regulations.

9. **City Business and Occupation License & E-Verify Program:**

Prior to performing work under this Agreement, Contractor shall secure a

City of Washougal Business and Occupation License under W.M.C. 5.04.020.

The Contractor shall be registered with the Department of Homeland Security E-Verify Program. The Contractor shall provide a fully executed Declaration of Participation in E-Verify Program Form to the City. If the Contractor described herein uses a subcontractor in connection with the performance of the Contract, the subcontractor shall, as a condition of the Contract, certify their participation in the E-Verify program by submitting a Declaration of Participation Form. The Contractor and any subcontractors will not knowingly employ or contract with an unauthorized alien.

10. **Liability and Hold Harmless:**

Contractor shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and subcontractors in the performance of the work hereunder. All work shall be done at Contractor's risk.

The Contractor shall defend, indemnify and hold harmless the City of Washougal, its officers, officials, employees and volunteers from any and all claims, injuries, damages, losses or suits, including attorney fees arising out of or resulting from the act, error or omissions of the Contractor in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

11. **Debarment, Suspension Or Ineligibility**

The Contractor, defined as the primary participant and its principals, certifies that to the best of its knowledge and belief that they:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions with the City;

2. Have not within a three (3) year period preceding this contract, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction, violation of antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;

3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated above;

4. Have not, within a three (3) year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause of default;

5. Where the Contractor is unable to certify to any of the statements in this document, Contractor shall attach an explanation.

The Contractor agrees by submitting this contract that it shall not knowingly enter into any lower tier covered transaction with a person or business that is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this contract.

12. **Insurance:**

The Contractor shall obtain and keep in force during the entire term of this Agreement, liability insurance against any and all claims for damages to person or property which may arise out of the performance of this Contract whether such work shall be by the Contractor, subcontractor or anyone directly or indirectly employed by either the Contractor or subcontractor. The amount of coverage provided by such insurance

shall be not less than Five Hundred Thousand Dollars (\$500,000) combined single limit for bodily injury and property damage and not less than One Million Dollars (\$1,000,000) combined single limit for bodily injury and property damage if working in the public right of way.

The Contractor agrees to the following requirements relating to insurance coverage:

1. **Liability Insurance**: All liability insurance required herein shall be under a comprehensive or commercial general liability and business, automotive or policies. The City shall be named as an additional insured with respect to all such policies and copies of all such policies shall be furnished to the City upon request.
2. **Worker's Compensation**: The Contractor shall take out and maintain during the life of the Agreement, Worker's Compensation insurance for all its employees engaged in work under or pursuant to this Agreement who are required to be so covered by the laws of the State of Washington and in any case any work is subcontracted, the Contractor shall require the subcontractor to provide worker's compensation insurance for all of its employees, unless or to the extent that such employees are covered by the protection provided by the Contractor.
3. **Employment Security**: The Contractor shall comply with all employment security laws of the state in which services are provided, and shall timely make all required payments in connection therewith. Contractor shall provide evidence of all insurance required, at the City's request, by submitting an insurance certificate to the City on a standard "Accord" or comparable form with all applicable endorsements attached thereto.

13. **Notices:**

All notices which are given or required to be given pursuant to this Agreement shall be hand delivered or mailed, postage paid, as follows:

City:

City of Washougal
1701 "C" Street
Washougal, WA 98671

Contractor:

BergerABAM
210 East 13th Street, Suite 300
Vancouver, WA 98660-3231

14. **Amendments:**

This Agreement shall not be altered, changed, or amended, except by an instrument in writing executed by the parties hereto. Any changes in the scope of work or compensation shall be mutually agreed upon between City and the Contractor and shall be incorporated in written amendments to this Agreement.

15. **Scope of Agreement:**

This Agreement incorporates all the agreements, covenants and understanding between the parties hereto and are merged into this written Agreement. No prior agreement or prior understanding, verbal or otherwise, of the parties or their agents, shall be valid or enforceable unless set forth in this Agreement.

16. **Ratification:**

Acts taken pursuant to this Agreement but prior to its effective date are hereby ratified and confirmed.

17. **Governing Law/Venue:**

This Agreement shall be deemed to have been executed and delivered within the State of Washington and the rights and obligations of the parties hereunder shall be construed and enforced in accordance with, and governed by, the laws of the

State of Washington without regard to the principles of conflict of laws. The Contractor shall have legal authority to enter into this Agreement and be at least 18 years of age. Any action or suit brought in connection with this Agreement shall be brought in the Superior Court of Clark County, Washington.

DATED this 22nd day of August, 2016

CITY OF WASHOUGAL, a Municipal Corporation

BY: _____
Sean Guard, Mayor

ATTEST:

Jennifer Forsberg, Finance Director

Approved as to Form:

Donald L. English, City Attorney

CONTRACTOR,

BY: _____

Title: _____

SCOPE OF WORK

Task 1.0: Transportation Impact Study

GTEng will document the UGA study findings and transportation impacts in a transportation impact study. The purpose of this study is to identify transportation distribution patterns, trip generation, and the impacts that the proposed changes in land use will have on the existing and proposed transportation system over a 20-year horizon. The analysis will also identify potential improvements required to adequately serve the proposed future Northwest and Northeast UGAs based on performance standards established by the City. Components of the study are detailed in the following subtasks.

Task 1.1: Project Description

The project description will include the following elements:

- Description of UGAs
- General description of changes in land use type(s)
- Change in residential, commercial, and retail (employment) areas
- Description of proposed transportation facilities

Task 1.2: Inventory and Existing Conditions Analysis

GTEng will compile the existing land use and area characteristics. This analysis will include major roadway facility characteristics for transportation access to and within the Northwest and Northeast UGAs and identify any transportation constraints.

GTEng will identify existing traffic operating conditions in the study area to establish a baseline for comparing future traffic conditions and analyze and review intersection operations in the field to ascertain the current peak hour performance. GTEng will analyze the AM peak period (7:00 to 9:00 AM) and the PM peak period (4:00 to 6:00 PM). GTEng will collect peak hour traffic counts at study intersections (a total of 10 locations are included in this budget).

GTEng will determine the existing levels of service for the following local intersections:

- Southeast 23rd Street/23rd Avenue
- West 1st Street/SE Crown Road
- Northeast Third Avenue/Southeast Crown Road
- North 18th Street/Washougal River Road
- Southeast Lehr Road/Lawton Road
- Southeast 352nd Avenue/20th Street
- Southeast J Street/39th Street
- Southeast 39th Street/Evergreen Way
- Southeast 32nd Street/Evergreen Way
- Washougal River Road/E Street

GTEng will note existing performance deficiencies based on the analysis and field reviews. In addition, GTEng will review the existing roadway characteristics accessing the UGA's to assess the expected sight distance at study intersections and opportunities for localized improvements. The field review will identify existing street widths, posted speed limits, and note any restrictions in safe stopping sight distance.

In addition, GTEng will compile the following functional and operational characteristics of the local transportation system for use in the evaluation:

- Street network by functional class
- Geometrics of road network and study intersections
- Traffic control and signal system operations
- Accident data (most recent 3 years available for intersections only)
- Transit, bicycle, and pedestrian facilities (existing and future identified in the Capital Facilities Plan)
- Planned local street improvements (identified in the Capital Facilities Plan)

Task 1.3: Project Travel Demand Analysis

The UGA land use update will change the vehicle traffic using the local streets. The most significant impact to the transportation system will be during the typical commute hours because the total number of vehicles using the street system is at the highest level at that time. The amount of new traffic added by the change in the UGAs during the typical AM peak and PM peak periods will be based on the proposed land uses.

GTEng will coordinate with the Regional Transportation Council (RTC) to make adjustments to the Washougal Transportation Analysis Zones (TAZ) to accommodate the changes in land use. The TAZ adjustments will be based on changes to boundaries to the RTC regional model, existing versus proposed land uses, changes in roadway network, and density. GTEng will coordinate with the RTC in calibrating the regional model to account for variations in over- and underestimating traffic volumes based on the counts obtained under Task 2.0.

The distribution of traffic volumes will be based on the RTC Regional Travel Demand Forecast Model and the existing travel patterns as determined by traffic counts. The trip distribution will be representative of the adjusted UGA TAZ. GTEng will coordinate with the RTC on assumptions for internal roadway networks for each UGA and connections to off-site roadway facilities. GTEng will coordinate with the RTC for modifications to existing subarea models and conducting model runs for base year conditions and for 20-year horizon conditions. GTEng will coordinate with City staff to identify any significant in-process trips within the UGA study areas that may not be represented in the existing traffic counts, such as approved projects yet to be constructed.

GTEng will conduct one meeting with the RTC to coordinate updates to the regional travel demand model and TAZs. This meeting is estimated at 2.5 hours with travel time.

Task 1.4: Traffic Impact Analysis

GTEng will evaluate study intersections for the 20-year horizon that were considered in the Existing Conditions analysis under Task 1.2. Based on the travel demand forecast model runs obtained from RTC under Task 1.3, GTEng will develop growth rates for forecasting the future traffic volumes to be used in the evaluation. The traffic analysis will consider planned and reasonably funded roadway improvements. GTEng will evaluate all study area intersections for the 20-year horizon using the Synchro operations model.

GTEng will identify street facilities and intersections that are shown to fall below the minimum acceptable thresholds for possible mitigation measures. Typical mitigation measures can include traffic control strategies and intersection widening for turn lanes. GTEng will evaluate recommended separate turn lanes and conduct a peak hour signal warrant analysis based on the total volume scenario at any unsignalized study intersection.

Task 1.5: Northwest and Northeast UGA Circulation

GTEng will coordinate with the project team in evaluating circulation and transportation facilities within the Northwest and Northeast UGAs. This evaluation will focus on travel patterns for pedestrians, vehicles, and freight (commercial and retail areas). Additionally, elements such as roadway classification, cross section, anticipated sight distance, and signing will be reviewed. In addition to documenting the findings in the traffic study report identified in Task 1.6, it is anticipated that GTEng will provide input on graphical details and cross sections developed by BergerABAM. GTEng will provide redline markups to BergerABAM.

Task 1.6: Traffic Study Report

GTEng will prepare a draft report documenting the findings and recommendations of Tasks 1.1 through 1.5 of this traffic impact analysis for review and comment by the design team and the City. GTEng will address comments received on the draft report regarding issues contained in this work scope and prepare a final report.

Task 1.7: Transportation Capital Facilities Plan Review

GTEng will review the City's existing Transportation Capital Facilities Plan and identify required updates based on the findings of the traffic impact analysis. GTEng will prepare a summary memorandum that recommends Transportation Capital Facilities Plan updates for City review and comment. GTEng will address comments received on the draft memorandum and prepare a final memorandum. GTEng will not prepare Transportation Capital Facilities Plan text or figure updates, but the recommendations memorandum can inform future City updates.

Assumptions

- Transportation Capital Facilities Plan text and figure updates are not included in this scope of work

Deliverables

- One 2.5 hour meeting with the RTC (including travel time)
- Draft and final Traffic Analysis Memorandum
- Draft and final Capital Facilities Plan Update Recommendations Memorandum
- Transportation map, including recommended roadway alignments and functional classifications – prepared by BergerABAM with input from GTEng
- Up to four street cross sections – prepared by BergerABAM with input from GTEng

Task 2.0: Technical Advisory Committee and Focus Group Meetings

BergerABAM will prepare for and facilitate three additional TAC meetings and one additional Focus Group meeting to assist with the adoption process for the zoning and comprehensive plan map and text amendments. The next TAC meeting (No. 3), scheduled for August, is to review the adopted concept plans and address any necessary refinements prior to development of zoning and comprehensive plan maps. TAC Meeting No. 4, scheduled for September, is to review the transportation/traffic study findings and the draft comprehensive plan and zoning maps. The Focus Group meeting is scheduled for late September or early October following the fourth TAC meeting, and the draft comprehensive plan and zoning maps will be reviewed and the need for code amendments to provide additional employment and housing density provisions outside the UGAs will be addressed. The final TAC meeting (No. 5), scheduled for October, is to review the refined plan and zoning maps and text amendments, including a recommendation for the Planning Commission.

Assumptions

- The City will provide meeting venues, disseminate meeting materials, and attend all meetings.
- All meetings will be held in the City.
- TAC meetings will be up to 2 hours long.
- Focus Group meeting will be up to 90 minutes long.

Deliverables

- Meeting agendas and related materials for three TAC and one Focus Group meetings
- BergerABAM team attendance at three TAC and one Focus Group meetings – two BergerABAM staff and Financial and Management Consulting (FMC) will be in attendance at all meetings; E2 Land Use Planning (E2) will be in attendance at the fourth and fifth TAC meetings and the Focus Group meeting; GTEng will be in attendance at the fourth TAC meeting
- Meeting summaries for three TAC and one Focus Group meetings

Task 3.0: Concept Plan Refinements

During the Planning Commission and City Council adoption hearings for the concept plans, members of the TAC, as well as Commissioners and Council members, expressed concerns regarding the residential densities identified in the Northwest UGA concept plan. In order to address these concerns, concept plan refinements will be discussed at TAC Meeting No. 3 as identified in Task 2.0. BergerABAM will complete one round of concept plan refinements

following TAC meeting No. 3 and prior to beginning work on the draft comprehensive plan and zoning maps. In addition, we will prepare new residential density and employment projections based on the refined plans.

Assumptions

- There will be one round of concept plan refinements following feedback from the TAC.

Deliverables

- Final refined concept plans to be used as the basis for comprehensive plan and zoning maps
- Residential density and employment projections for refined concept plans, including a model of employment and residential capacity and density for areas inside the current city limits

Task 4.0: Implementation

The BergerABAM team will prepare comprehensive plan and zoning maps and finalize zoning code text amendments drafted under the original contract. The BergerABAM team will complete two rounds of revisions on the comprehensive plan and zoning maps and text amendments – one following staff review and one following TAC review at the fourth TAC meeting, as described in Task 2.0. In addition, we will complete an infrastructure assessment and identify necessary future updates to the City's capital facilities plans. BergerABAM will prepare a summary memorandum of all work completed to date for presentation to the Planning Commission and City Council at a joint workshop, planned for November 2016. The summary memorandum will include a parcel table identifying the current and proposed comprehensive plan and zoning designations for the UGAs.

Assumptions

- Two rounds of revisions on the draft plan and zoning maps and text amendments are anticipated.
- There will be one round of review by staff on the summary memorandum.
- The City will conduct SEPA compliance and coordination with the Washington Department of Commerce.
- The City will provide the required public notice and advertisement for the joint workshop.

Excluded tasks and costs

- Civil and structural engineering
- Special studies and reports including, but not limited to, geotechnical, wetland, and cultural resources
- Capital Facilities Plan text and map updates

Deliverables

- Draft comprehensive plan and zoning maps for the Northwest and Northeast UGAs
- Final zoning code text amendments
- Infrastructure assessment and recommendations memorandum for capital facility plan updates
- Project summary memorandum

- BergerABAM team (including two BergerABAM staff, FMC, E2, and GTEng) attendance at a 2-hour joint Planning Commission and City Council workshop

Task 5.0: Adoption

The adoption process will include final map and code amendments and attendance by the BergerABAM team at one Planning Commission and one City Council hearing. The BergerABAM team will complete two rounds of revisions on the map and code amendments – one following the joint workshop described in Task 4.0 and one following public comments at the Planning Commission hearing. Prior to the hearings, BergerABAM will prepare a final UGA study report that summarizes the entire project and includes all final transportation and capital facilities plan recommendations, as well as map and text amendments. BergerABAM will complete two rounds of revisions on the final report – one following staff review and one following the Council adoption hearing.

The Planning Commission hearing is planned for early December 2016 and the Council hearing for late January 2017 (prior to 25 January). The comprehensive plan and zoning map amendments will address amendments throughout the UGAs; however, only the City-annexed area in the Northwest UGA will go through the formal adoption process. BergerABAM will note all other amendments as recommendations for County adoption in 2017/2018. Furthermore, if comprehensive plan and/or zoning amendments are necessary outside the UGAs to address a reduction in density within the UGAs, BergerABAM will present these as recommendations, but they will not be considered in the adoption process.

Assumptions

- There will be two rounds of revisions on the map and code amendments.
- There will be two rounds of revisions on the final report.
- Adoption of comprehensive plan and zoning map amendments for the UGAs under County jurisdiction will occur in 2017/2018 and is not included in this scope of work.
- The City will provide the required public notices and advertisements for the hearings.

Excluded tasks and costs

- Adoption of map amendments to UGAs under County jurisdiction
- Adoption of map amendments for areas of the City not included in this UGA study
- Planning Commission and City Council meeting summaries

Deliverables

- Final comprehensive plan and zoning map and text amendments
- BergerABAM team (two BergerABAM staff, FMC, and E2) attendance at one 2-hour Planning Commission and one 2-hour City Council hearing
- Final UGA Study Report

Task 6.0: Project Management

BergerABAM will provide project management for the extended six-month contract timeline. BergerABAM will continue weekly check-in calls with the City and semimonthly calls with the project team. BergerABAM will further coordinate with the team's traffic engineer to prepare the transportation map and cross sections described in Task 1.0. GTEng will attend project meetings as requested to discuss various strategic issues and to explain the work products included in Task 1.0. This scope of work includes GTEng participation at three meetings at the City (including one TAC meeting) and attendance at one joint Planning Commission and City Council workshop.

Assumptions

- The employment land needs assessment and adopted concept plans, together with City Council recommendations of 25 July 2016, and the new transportation/traffic study will inform the adoption process.

Deliverables

- Project management time to coordinate the additional traffic engineer subconsultant and to address the 25 July 2016 Council direction, including density adjustments
- Up to 30 minute check-in calls weekly with the City
- Up to 30 minute check-in calls semimonthly with the project team
- GTEng participation at three meetings, including one TAC meeting
- GTEng attendance at one joint Planning Commission and City Council workshop

FEE

The scope of work revisions result in a **\$42,452** contract modification. This modification will bring the contract to a not-to-exceed amount of **\$267,452**. The budget remaining from the current contract and the fees by task for this contract amendment are identified in the table below.

Spent as of date of this contract modification	
	\$114,185
Remaining Budget	
	\$110,815
New Task Fees	
Task 1.0:	\$43,282
Task 2.0:	\$22,544
Task 3.0:	\$9,981
Task 4.0:	\$32,177
Task 5.0:	\$24,385
Task 6.0:	\$19,398
Expenses:	\$1,500.00
Total:	\$153,267.00
Additional Budget Required	
	\$42,452.00
New Total	
	\$267,452.00

AGENDA BILL
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington
Bill No. 63-16

SUBJECT:
Utility Surplus Items

FOR AGENDA OF: 08/22/16

DEPT. OF ORIGIN: Public Works

REVIEWED AT: Workshop on 8/8/16

EXHIBITS:
Exhibit A – List of Surplus Assets
Resolution

TO BE RETURNED TO COUNCIL: N/A

APPROVED BY DEPT. HEAD:

EXPENDITURE REQUIRED:
N/A

BUDGETED:
N/A

APPROPRIATION REQUIRED:
N/A

SUMMARY STATEMENT

The City has several items that are no longer useful and need to be surplus. State law requires that any assets that were purchased with enterprise funds be discussed during a public hearing before being disposed of. The public hearing will be held this evening followed by the surplus resolution to dispose of the assets listed in Exhibit A through the use of an auction company.

RECOMMENDED ACTION

1. Hold the public hearing
2. Read the resolution by title only
3. Pass and post the resolution in the usual manner

Resolution No. _____

A RESOLUTION declaring city property to be surplus and authorizing the sale of the property.

WHEREAS, staff has identified certain city assets which were originally acquired for public utility purposes which are now surplus to the City's needs and not required for providing continued public utility service;

AND WHEREAS, a public hearing was held as required by law to take public input into the surplus of said property on August 22nd, 2016.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF WASHOUGAL, WASHINGTON as follows:

Section I

That certain assets listed in Exhibit 1 of the City were acquired for public utility purposes and are now declared to be surplus to the City's needs and not required for providing continued public utility services.

That it is further resolved by the City Council of the City of Washougal, Washington that these assets may be sold in a commercial reasonable manner and the sale will be conducted by an auction company or through trade in value with said disposition to be in the best public interest.

Section II

This resolution shall take effect after its passage and posting according to law. **PASSED** by the Council for the City of Washougal at a regular meeting this 22nd day of August, 2016.

City of Washougal, Washington

MAYOR

ATTEST:

Finance Director / City Clerk

APPROVED AS TO FORM:

City Attorney

Exhibit A

Surplus Assets
2-Drawer Cabinet with Oversized Table Top
2-Tier Wood Coffee Table
2-Tier Wood Desk
3-Drawer Black/White Vertical Plastic Cabinet
4-Drawer Vertical Metal Filing Cabinet
Animal Snares (2)
Apple Monitors (6)
Bike Rack
Black 4-shelf Metal Cabinet
Black Floor Lamp
Black Keyboard Tray
Black Leather Rolling Chair
Black Metal Desk (6 drawers, pencil drawer, and 2 writing trays)
Black Microwave
Blue Desk with Pencil Tray
Blue/White Plastic 3-Drawer Cabinet
Brown Card Folding Tables (3)
Brown Desk Fan
Brown Folding Rectangle Table
Brown Metal Two-Drawer File Cabinet
Brown Wall Lamp with Cream Shade
Bulletin Boards (Variety Sizes) (3)
Cubicle Maroon Back Panels (7)
Cubicle Mounting Hardware (20)
Dell Monitors (30)
Dewatering Trash Pump
Digital Power Inverter 5000 Watt (2)
Flump/Dredge & Trailer
GBC Industrial Laminator
GE White Refrigerator
Goals Poster and Frame
Gray Cabinet/White Top (1 drawer/2 doors)
Gray Metal 10-Drawer Cabinet
Gray Metal 5-Drawer Cabinet

Exhibit A

Surplus Assets
Gray Metal Desk/Black Legs
Gray Office Tables (3)
Gray Upper Desk File Cabinet
Green Cushion/Metal Frame Chair
Green Cushion/Wood Frame Chair
Grundfos Water Pump (2)
Hiniker Gravel/Rock Spreader (1990 Fox Spreader)
HP Printer
Industrial Size BlackBoard with Tray
Keyboards (5)
Long Wood Table Top
Long Wood/Gray Desk Top with Keyboard Tray
Magnetic White Board
Maple Two-Drawer Entertainment Center
Metal/Maroon Fabric Cubicle Walls (22)
Metal/Blue Fabric Cubicle Walls (8)
Metal/Gray Fabric Cubicle Walls (17)
Orange Plastic/Medal Frame Stacking Chairs (47)
Plastic Green K-9 Kennel
Police Radio Parts and Equipment
Pull Down Projector Screen
Purple Cushion/Black Frame Chair
RCA TV
RCA VCR
Red Cushion/Wood Frame Chair
Round Office Table
Stand Up White Fans (2)
Table Top with Keyboard Tray
Thermal Coffee Air Pot
Vehicle Seats (4) & Back Cushions (4)
Veneer Entertainment Center
Vertical 5 Drawer File Cabinet
Vertical Gray 3-Shelf Cabinet
White/Black Folding Table
Wood 2-sink Vanity

Exhibit A

Surplus Assets
Wood Desk (5-drawers/1-door)
Wood Desk (6-drawers and keyboard tray)

AGENDA BILL
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington
Bill No. 64-16

SUBJECT:
Hold Public Hearing
CA #16070004 & ENV #16070005
(Marijuana – Sunset Provisions)

FOR AGENDA OF: August 22, 2016

DEPT. OF ORIGIN: Community Development

REVIEWED AT: August 8, 2016

- EXHIBITS:**
- A. Proposed code amendments removing marijuana sunset provisions
 - B. Draft Ordinance
 - C. Public Comments

TO BE RETURNED TO COUNCIL: No

APPROVED BY DEPT. HEAD: 

EXPENDITURE REQUIRED:	BUDGETED:	APPROPRIATION REQUIRED:
\$0	\$0	\$0

SUMMARY STATEMENT

On August 11, 2014 the City Council of Washougal passed Ordinance 1764, which prohibited:

- Medical marijuana collective gardens as defined by RCW 69.51A.085, and
- Recreational marijuana producers, processors and retailers as defined in RCW 69.50.101

These prohibitions contain a sunset clause that is set to expire on September 1, 2016. If this sunset clause is not removed or extended then the above noted marijuana uses could take place within Washougal.

The City Council’s direction on this matter has been to remove the sunset clause. In addition, the State changed “collective gardens” to “cooperatives” and created a new section within the RCW to reference marijuana cooperatives. The proposed code amendments remove the sunset clause, modify the language to apply to medical marijuana “cooperatives” thereby prohibiting these uses within the City of Washougal indefinitely.

Distribution for Comment & Environmental Review

A joint Notice of Application and Likely SEPA Determination of Non-Significance (DNS) for the proposed amendments were issued on July 22, 2016. Request for comments on the draft amendments were routed to internal city departments, various federal, state and county agencies as well as the Building Industry Association (BIA) and the Southwest Washington Contractors Association.

The optional determination of non-significance (DNS) issued for this "non-project action" was deemed final without an additional comment period, as required by WMC Title 16, on August 8, 2016.

Comments

Connie Jo Freeman, e-mail dated August 4, 2016

Mrs. Freeman encouraged the City Council to continue the prohibition of marijuana uses within the City of Washougal.

Marilyn Roggenkamp, e-mail dated August 5, 2016

Mrs. Roggenkamp asked the City Council to decide against allowing marijuana production processing and sales in the City of Washougal.

Planning Commission Work Sessions

Staff presented the proposed amendments for review, discussion and revisions to the Planning Commission during work sessions held on August 9, 2016.

Public Hearing Notices (Planning Commission)

Public hearing notice before the Planning Commission was published on July 29, 2016.

Planning Commission Hearing

Planning Commission held a public hearing on the proposed amendments on August 9, 2016.

Planning Commission Public Comments

Dan Durringer – Mr. Durringer noted he was pleased that the City Council’s direction has been to prohibit marijuana uses within the City. He read from information provided by the “White House Office of National Drug Control”, the “American Medical Association” and the “American Psychiatric Association” noting the concerns of cannabis and its effect on public health and safety. Mr. Durringer also provided the Commission a copy of the 2014 Community Survey results noting the majority of those surveyed did not want marijuana uses within the City of Washougal. He urged the Commission to make the prohibition permanent.

Alex Yost – Ms. Yost noted that those who are in favor of legalization of recreational and medical marijuana are also in favor of the regulation and enforcement of laws. She stated that by allowing communities and responsible business owners to proceed with legal operations then the laws and the system will get better and we can’t grow and improve if we ignore the issues. Ms. Yost also noted that if we are concerned for our youth then we should engage with them on an individual basis, in youth groups, churches, and community organizations to empower our youth with education and information and not put a bubble around them. Ms. Yost noted that “we” should not be the experts on cannabis as there are several State and Federal organizations that will provide information on cannabis and she noted several of these organizations that have found the benefits of cannabis. She ends by asking, “Let us open our minds to the possibility of change, be honest with our citizens and don’t rely on fear or ego.”

Bobby Saberi – Mr. Saberi noted he is a business owner in Washougal as a partner in Mary Jane’s House of Glass and they are heavily active in the cannabis field, long-time residence of Washougal and they are going to be relocating their corporate headquarters here. His partner has the recreational marijuana retail license for Washougal. They sponsor events here in the community to benefit the community including the Treasure House. He noted that the cannabis field is an economy that can flourish and investment in it can bring several jobs. Mr. Saberi noted that he would like to see the sunset provisions remain so the city would have to review it again in the future.

Roxanne Renton – Mrs. Renton noted she is a recreational marijuana producer/processor Tier II (Kush Farms, Inc.) and while she lives in Washougal she has to commute to Raymond, Washington for her production/processing facility. She talked about working with the WSLCB and the extensive regulations associated with producing and processing marijuana including video recording at the facility. She stated she feels safe when delivering the product. She stated that marijuana can bring in money into a city if the uses are allowed. She stated that if people or going to use marijuana then it is better to get it from the legal sources and it would be nice for those that use medical marijuana to get it in Washougal instead of going to Vancouver.

Richard Renton – Mr. Renton stated that marijuana is in our community and regulations are very tight to keep marijuana from our youth but the “dark market” allows it to penetrate our schools. He stated the benefits of I-502 businesses is that if a minor walks into a store the owner gets a \$2,000 fine with the idea they don’t allow the cannabis to get to our youth. He believes it is better to educate and inform our youth to control it and make it safe and as parents can work with our children to keep them safe. Mr. Renton also added he heard that by the end of the year the Obama administration was going to make marijuana a Schedule II drug as opposed to a Schedule I.

Planning Commission Recommendation

Planning Commissioner Larry White made a motion to forward a recommendation of approval for the proposed amendments to remove the sunset provisions as they pertain to marijuana within the Washougal Municipal Code.

Planning Commissioner Jason Dodge seconded the motion.

The motion carried by a 4-2 vote with Commissioners Wagoner and Olson voting against and Commissioner Gerhard abstaining.

City Council Workshop

Staff presented the proposed amendments for review and discussion to the City Council during a workshop held on August 8, 2016.

Public Hearing Notices (City Council)

Public hearing notice before the City Council was published on August 12, 2016.

RECOMMENDED ACTION

1. Hold a public hearing to take public testimony; and if Council desires,
2. Make a motion to authorize the city attorney to read the ordinance by title only to remove the sunset provisions as they pertain to medical and recreational marijuana within the Washougal Municipal Code, and
3. Pass, post, and publish the ordinance in the usual manner.

CA #16070004 / ENV #16070005
(Marijuana Code Changes removing Sunset Provision)

1. Remove footnote from table eliminating the marijuana sunset provision from 18.14 (Residential Districts); indefinitely prohibiting medical marijuana cooperatives and recreational marijuana producers, processors and retailers.

Table 18.14-1 Use Table

USE	R1-15	R1-10	R1-7.5	R1-5	AR-16	AR-22
24. Medical marijuana <u>cooperatives</u> collective gardens as defined in RCW 69.51A.250085 ¹⁷	X	X	X	X	X	X
25. Recreational marijuana producers, processors and retailers as defined in RCW 69.50.101 ¹⁷	X	X	X	X	X	X

¹⁷This section shall be in effect until September 1, 2016.

2. Remove footnote from table eliminating the marijuana sunset provision from 18.32 (Commercial Districts); indefinitely prohibiting medical cooperatives and recreational marijuana producers, processors and retailers.

Table 18.32-1 Use Table

USE	CV	CC	CH
C. Services.			
33. Medical marijuana <u>cooperatives</u> collective gardens as defined in RCW 69.51A.250085 ¹	X	X	X
34. Recreational marijuana producers, processors and retailers as defined in RCW 69.50.101 ¹	X	X	X

¹This section shall be in effect until September 1, 2016.

1 **3. Remove footnote eliminating the marijuana sunset provision from 18.35.030**
2 **(Town Center Districts); indefinitely prohibiting medical marijuana**
3 **cooperatives and recreational marijuana producers, processors and**
4 **retailers.**

5
6 18.35.030 Use limitations.

7 All uses shall be allowed, unless specifically prohibited below.

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9 (1) Prohibited in all town center districts:

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11 (j) Medical marijuana cooperatives ~~collective gardens~~ as defined in RCW
12 69.51A.250085[‡]

13
14 (k) Recreational marijuana producers, processors and retailers as defined
15 in RCW 69.50.101[‡]

16
17 [‡]This section shall be in effect until September 1, 2016.
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21 **4. Remove footnote eliminating the marijuana sunset provision from 18.38**
22 **(Woodburn Hill Subarea Development); indefinitely prohibiting medical**
23 **marijuana cooperatives and recreational marijuana producers, processors**
24 **and retailers.**

25
26 18.38.040 Residential development.

27
28 (6) Medical marijuana cooperatives ~~collective gardens~~ as defined in RCW
29 69.51A.250085 are prohibited⁹

30
31 (7) Recreational marijuana producers, processors and retailers as defined in
32 RCW 69.50.101 are prohibited⁹

33
34 ⁹This section shall be in effect until September 1, 2016.
35

36 18.38.050 Nonresidential/mixed use nodes.

37
38 (7) Medical marijuana cooperatives ~~collective gardens~~ as defined in RCW
39 69.51A.250085 are prohibited[‡]

40
41 (8) Recreational marijuana producers, processors and retailers as defined in
42 RCW 69.50.101 are prohibited[‡]

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44 [‡]This section shall be in effect until September 1, 2016.
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5. Remove footnote eliminating the marijuana sunset provision from 18.40 (Industrial Districts); indefinitely prohibiting medical marijuana cooperatives and recreational marijuana producers, processors and retailers.

Table 18.40-1

Use	LI	HI
55. Medical marijuana cooperatives collective gardens as defined in RCW 69.51A.250085 ⁷	X	X
56. Recreational marijuana producers, processors and retailers as defined in RCW 69.50.101 ⁷	X	X

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~~⁷This section shall be in effect until September 1, 2016.~~

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6. Remove footnote eliminating the marijuana sunset provision from 18.44 (Institutional and Public District); indefinitely prohibiting medical marijuana cooperatives and recreational marijuana producers, processors and retailers.

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18.44.035 Prohibited uses.

The following uses are prohibited:

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(1) Medical marijuana ~~cooperatives collective gardens~~ as defined in RCW 69.51A.250085¹

(2) Recreational marijuana producers, processors and retailers as defined in RCW 69.50.101¹

26
27
28

~~¹This section shall be in effect until September 1, 2016.~~

ORDINANCE NO. _____

AN ORDINANCE amending portions of WMC Title 18 (Zoning) regarding medical marijuana cooperatives and recreational marijuana producers, processors and retailers in the City of Washougal.

WHEREAS, in April 2016 the Washington State Legislature passed SB5052 that authorized medical marijuana cooperatives as defined by RCW 69.51A.250 for growing medical marijuana for use by qualified patients; and

WHEREAS, the RCW 69.51A.250(3)(c) establishes a local government's zoning authority to prohibit medical marijuana cooperatives; and

WHEREAS, in 2012 Washington State voters adopted Initiative 502 that established a State regulatory environment regarding the production, processing, and retail sales of recreational marijuana with said uses defined within RCW 69.50.101; and

WHEREAS, the Washington State Attorney General opined that Initiative 502 does not preempt local authority to ban or otherwise regulate marijuana-related land uses within their jurisdictions through land use or business requirements; and

WHEREAS, the Washougal City Council finds that State Law does not preempt the City of Washougal from exercising and administering its constitutional and statutory land use regulatory authority to either allow and regulate land uses within the city limits, or to prohibit and ban such uses; and

WHEREAS, the adoption of land use and zoning regulations is a valid exercise of the City's police power and is specifically authorized by RCW 35A.63.100; and

WHEREAS, the City Council of Washougal approved Ordinance 1764 which adopted zoning regulations prohibiting medical and recreational marijuana uses within the City of Washougal with said provisions expiring on September 1, 2016; and

WHEREAS, the City Council of Washougal finds and determines that the continued prohibition of medical marijuana cooperatives and recreational marijuana production, processing and retailing facilities would protect the public health, safety and welfare of the City; and

WHEREAS, a Notice of Application and Likely SEPA Determination of Non-Significance (DNS) was issued for the proposed amendments on July 22, 2016 and was deemed final, without an additional comment period, on August 8, 2016, as required by WMC Title 16; and

WHEREAS, the proposed amendments came before the Washougal Planning Commission for discussion and consideration at a workshop and public hearing on August 9, 2016 and a recommendation of approval of the amendments was forwarded to City Council at that time; and

WHEREAS, the proposed amendments came before the Washougal City Council for discussion at a workshop on August 8, 2016; and

WHEREAS, the Washougal City Council held a public hearing to take public input with regard to the proposed amendments on August 22, 2016.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHOUGAL, WASHINGTON as follows:

Section I

The recitals to this ordinance are hereby adopted as findings of the City Council of the City of Washougal.

Section II

The portions of WMC Title 18 (Zoning) are amended as identified in Exhibit "A" attached hereto and by this reference incorporated herein prohibiting the establishment of medical marijuana cooperatives and recreational marijuana producers, processors and retailers.

Section III

This Ordinance will become effective five (5) days after its passage, posting and publication according to law.

Section IV

PASSED by the Council for the City of Washougal at a regular meeting this 22nd day of August, 2016.

City of Washougal, Washington

Sean Guard, Mayor of Washougal

ATTEST:

Jennifer Forsberg, Finance Director / City Clerk

APPROVED AS TO FORM:

Don English, City Attorney

DRAFT

Public Comments

Mitch Kneipp

From: David Scott
Sent: Thursday, August 04, 2016 6:12 PM
To: Mitch Kneipp; Rose Jewell
Subject: FW: Marijuana

-----Original Message-----

From: Connie Jo Freeman [mailto:bobncj@fastmail.fm]
Sent: Thursday, August 04, 2016 7:19 AM
To: Brent Boger <Brent.Boger@cityofwashougal.us>; Michelle Wagner <Michelle.Wagner@cityofwashougal.us>; Paul Greenlee <Paul.Greenlee@cityofwashougal.us>; Joyce Lindsay <Joyce.Lindsay@cityofwashougal.us>; Jennifer McDaniel <Jennifer.McDaniel@cityofwashougal.us>; Dave Shoemaker <Dave.Shoemaker@cityofwashougal.us>; Dan Coursey <Dan.Coursey@cityofwashougal.us>; Sean Guard <Sean.Guard@cityofwashougal.us>; David Scott <David.Scott@cityofwashougal.us>
Cc: Connie Jo Freeman <bobncj@fastmail.fm>
Subject: Marijuana

Hello Washougal Councilmembers,

Again we are facing the financial gain of selling marijuana over the public health and safety of our community, our family, our sons and daughters. You know my story of the influence of marijuana on my son, Taylor. I am but one mother whose precious child is losing their battle against substance abuse. He has believed the lie told by this generation that this lifestyle is perfectly normal. God help our loved ones trapped in this place.

You all have stood against the tide in the past, while I sat beside you in chambers. Thank you. Keep the standard. Show the community that cities DO make decisions for the people's well being over tax revenue. Continue to build the reputation of Washougal as a place to live where children are the priority, businesses grow and RECREATION refers to hiking, swimming and enjoying nature instead of getting high and causing havoc!

Thank you for being true City Fathers to whom our youth can look to for wisdom and security.

Your constituent,

Connie Jo Freeman

Mitch Kneipp

From: David Scott
Sent: Friday, August 05, 2016 11:35 PM
To: Rose Jewell; Mitch Kneipp
Subject: FW: Your consideration considering the marijuana issue

From: Marilyn Roggenkamp [mailto:mroggenkamp@comcast.net]
Sent: Friday, August 05, 2016 10:27 PM
To: Brent Boger <Brent.Boger@cityofwashougal.us>; Michelle Wagner <Michelle.Wagner@cityofwashougal.us>; Paul Greenlee <Paul.Greenlee@cityofwashougal.us>; Joyce Lindsay <Joyce.Lindsay@cityofwashougal.us>; Jennifer McDaniel <Jennifer.McDaniel@cityofwashougal.us>; Dave Shoemaker <Dave.Shoemaker@cityofwashougal.us>; Dan Coursey <Dan.Coursey@cityofwashougal.us>; Sean Guard <Sean.Guard@cityofwashougal.us>; David Scott <David.Scott@cityofwashougal.us>
Cc: 'Marilyn Roggenkamp' <mroggenkamp@comcast.net>
Subject: Your consideration considering the marijuana issue

Hello Washougal Councilmembers,

I am writing to ask you to decide against allowing marijuana production processing and sales in Washougal.

You all have stood against this in the past and I am asking that you continue to do so. This is a decision for the well-being of our citizens in this area. It is a decision to keep our streets safe for our children.

Thank you for your service to our community,

Your constituent,

Marilyn Roggenkamp

AGENDA BILL
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington
Bill No. 65-16

SUBJECT:
Hold Public Hearing
CA #16070006 & ENV #16070007
(SFR Impact Fee Deferral)

FOR AGENDA OF: August 22, 2016

DEPT. OF ORIGIN: Community Development

REVIEWED AT: August 8, 2016

- EXHIBITS:**
- A. Proposed amendments to WMC 15.45
 - B. Amended Impact Fee Deferral Program
 - C. Draft Ordinance
 - D. Draft Resolution

TO BE RETURNED TO COUNCIL: No

APPROVED BY DEPT. HEAD: 

EXPENDITURE REQUIRED:	BUDGETED:	APPROPRIATION REQUIRED:
\$0	\$0	\$0

SUMMARY STATEMENT

Last year the Washington State Legislature made changes to State Law (RCW 82.02.050) requiring municipalities to have an impact fee deferral program for all single-family residential construction. The City of Washougal had previously adopted an impact fee deferral program for all residential, commercial and industrial in 2010 but those provisions were only applicable to Park, Transportation, and Fire impact fees, not Schools. The 2010 program was considered a "trial program" for three years and during that time period no builder or developer ever utilized the program.

The proposed code amendments add language to Washougal Municipal Code (WMC) 15.45 making provisions for School impact fees to be deferred. In addition, amendments are proposed to the "Agreement to Defer and Guarantee Payment of Traffic, Park and Fire Impact Fees" also known as the "Impact Fee Deferral Program" adopted by Resolution #993 to allow for the deferment of impact fees in compliance with RCW 82.02.050.

Distribution for Comment & Environmental Review

A joint Notice of Application and Likely SEPA Determination of Non-Significance (DNS) for the proposed amendments were issued on July 22, 2016. Request for comments on the draft amendments were routed to internal city departments, various federal, state and county agencies as well as the Building Industry Association (BIA) and the Southwest Washington Contractors Association.

The optional determination of non-significance (DNS) issued for this "non-project action" was deemed final without an additional comment period, as required by WMC Title 16, on August 8, 2016.

Comments

None received

Planning Commission Work Sessions

Staff presented the proposed amendments for review, discussion and revisions to the Planning Commission during work sessions held on August 9, 2016.

Public Hearing Notices (Planning Commission)

Public hearing notice before the Planning Commission was published on July 29, 2016.

Planning Commission Hearing

Planning Commission held a public hearing on the proposed amendments on August 9, 2016.

Planning Commission Public Comments

None

Planning Commission Recommendation

While the “Impact Fee Deferral Program”, which is to be adopted by resolution, was not required to be reviewed by the Planning Commission they offered the following recommendations which have been incorporated into the program:

- Continue to allow the program to apply to multi-family development; and
- Costs may be minimal so don’t establish an administration fee initially but monitor volume and then review what might be appropriate for cost recovery

Planning Commissioner Meridee Pabst made a motion to forward a recommendation of approval, with the additional recommendations, for the proposed amendments regarding Single-Family Impact Fee Deferral.

Planning Commissioner Larry White seconded the motion.

The motion carried by a unanimous vote.

City Council Workshop

Staff presented the proposed amendments for review and discussion to the City Council during a workshop held on August 8, 2016.

Public Hearing Notices (City Council)

Public hearing notice before the City Council was published on August 12, 2016.

RECOMMENDED ACTION

1. Hold a public hearing to take public testimony; and if Council desires,
2. Make a motion to authorize the city attorney to read the ordinance by title only to amend the Washougal Municipal Code to make provisions for the deferral of impact fees for Single-

Family residences, and

3. Pass, post, and publish the ordinance in the usual manner, and
4. Make a motion to authorize the city attorney to read the resolution by title only to update the City's "Impact Fee Deferral Program" to be in compliance with State Law, and
5. Pass and post the resolution in the usual manner.

CA #16070006 / ENV #16070007
(SFR Impact Fee Deferral)

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- 1. Add definition of “Impact Fee Deferral Program” to WMC 15.45.020 to make provisions for School Impact Fees to be deferred through the Impact Fee Deferral Program.**

“Impact fee deferral program” shall mean the most current program/policy established by the city council to allow for required impact fees, associated with a permit, to be deferred or paid later at a time, as established under the program/policy, when the project is closer to completion.

- 2. Add language to WMC 15.45.050(2) to make provisions for School Impact Fees to be deferred through the Impact Fee Deferral Program.**

Impact fees shall be assessed at the time a sufficiently complete building application that complies with existing zoning ordinances and building codes is submitted for each unit in the development. Impact fees shall be collected from the feepayer at the time the building permit is issued, or at a time approved through the impact fee deferral program, for each unit in the development. In the case of manufactured homes and associated parks, impact fees shall be collected at the time of site plan approval. When a single manufactured or mobile home is being placed on a single lot, impact fees shall be collected at the time a building permit is issued. That temporary placement of a mobile home or manufactured home presently authorized under the Washougal Municipal Code shall not require payment of impact fees.

1 the director to defer payment of Impact Fees until closer to development's actual
2 increased demand on public systems and facilities in compliances with the city's
3 "Impact Deferral Agreement". Any deferral in the payment of applicable impact
4 fees allowed by the director shall be in compliance with RCW 82.02.050 and
5 secured by a financial guarantee in form acceptable to the Finance Director; and
6

7 **WHEREAS**, the Property has been created, legally exists and has received
8 City land use approval; and
9

10 **WHEREAS**, for the purposes of this deferral program the "Applicant"
11 includes an entity that controls the applicant, is controlled by the applicant, or is
12 under common control with the applicant; and
13

14 **WHEREAS**, the Applicant desires to obtain a building permit and to defer
15 payment of the school, park, traffic, and fire impact fees until final inspection for
16 residential uses or final occupancy inspection for commercial/industrial uses and,
17 until that time, will secure payment of these impact fees with a lien on the Property
18 in favor of the City.
19

20
21 **Based on the foregoing Recitals**, the parties agree as follows:
22

23 1. **The Applicant shall:**

- 24 a. Submit a deferred impact fee application and acknowledgment
25 form for each single-family attached or detached residence,
26 multi-family unit, commercial or industrial building for which
27 the applicant wishes to defer payment of the impact fees. An
28 applicant for deferral must request the deferral no later than the
29 time of application for a building permit. Any request not so
30 made shall be deemed waived;
31
- 32 b. Pay the applicable administrative fee (if any).
33
- 34 c. Grant and record at the applicant's expense a deferred impact fee
35 lien in a form approved by the city against the property in favor
36 of the city in the amount of the deferred impact fee that:
37 i. Includes the legal description, tax account number, and
38 address of the property;
39 ii. Requires payment of the impact fees to the city prior to
40 final inspection for residential units and final occupancy
41 for commercial and industrial buildings or 18 months

- 1 from the date of original building permit issuance,
2 whichever occurs first;
- 3 iii. Is signed by all owners of the property with all signatures
4 acknowledged as required for a deed and recorded in
5 Clark County;
- 6 iv. Binds all successors in title after the recordation; and
7 v. Is junior and subordinate to one mortgage for the purpose
8 of construction upon the same real property granted by
9 the person who applied for the deferral of impact fees.
- 10
- 11 d. The amount of impact fees deferred shall be determined by the
12 fees in effect at the time the applicant applies for a deferral.
- 13
- 14 e. Prior to final inspection or 18 months from the date of original
15 building permit issuance, the applicant may pay the deferred
16 amount with no penalty for early payment.
- 17
- 18 f. The city shall withhold final inspection for residential uses and
19 final occupancy for commercial and industrial buildings until the
20 impact fees have been paid in full. Upon receipt of final payment
21 of impact fees deferred under this subsection, the city shall
22 execute a release of deferred impact fee lien for each residential
23 unit or commercial and industrial building for which the impact
24 fees have been received. The applicant, or property owner at the
25 time of release, shall be responsible for recording the lien release
26 at his or her expense.
- 27
- 28 g. The extinguishment of a deferred impact fee lien by the
29 foreclosure of a lien having priority does not affect the obligation
30 to pay the impact fees as a condition of final inspection.
- 31
- 32 h. If impact fees are not paid in accordance with the deferral and in
33 accordance with the term provisions established herein, the city
34 may institute foreclosure proceedings in accordance with RCW
35 Chapter 61.12.
- 36
- 37 i. Each applicant for a residential construction permit, in
38 accordance with his or her contractor registration number or
39 other unique identification number, is entitled to annually
40 receive deferrals under this section for the first 20 residential
41 construction building permits.
- 42

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2. **The City shall:**

- a. Review in the normal course the Applicant’s building plans and all other plans associated with construction of a structure on the Property.
- b. Allow the Applicant to pay the impact fees at or prior to the first of any of the following events:
 - (1) The City is called for a final inspection for residential construction or prior to a Certificate of Occupancy inspection for commercial or industrial construction, or
 - (2) The Applicant sells or otherwise transfers title to the Property; or
 - (3) The passage of 18 months from the Effective Date of this Agreement, at which time, the Applicant shall immediately be fully liable for and pay the deferred Impact Fees.

3. **General Terms Applicable to Both Parties:**

- a. No occupancy without final City approval. No building or structure on the Property shall be used or occupied until the building official has issued a certificate of occupancy. The Community Development Director, in his/her sole discretion, may withhold issuance of a Certificate of Occupancy and/or final inspection approval until the Applicant pays in full all deferred Impact Fees and any other fees or charges owed in connection with development of the Property.
- b. Impact fees fixed for 18 months. Impact fees effective at the time of entering into this agreement are fixed and will not increase for a period of 18 months from the Effective Date of this Agreement. The Effective Date of this Agreement is the date the Agreement is recorded. Any final inspection or certificate of occupancy issued for a dwelling on the Property after this period shall be subject to the then-applicable impact fees, and the Applicant shall be liable for payment in full of those fees.
- c. Term, modification, extension and termination. This Agreement shall remain valid and effective until all Impact Fees are paid to the City in accordance with its terms. This Agreement may be modified, including an extension of the Effective Date and 18-month Impact Fee payment requirement, only upon the written mutual agreement of both Parties, with approval from City Council.
- d. Agreement runs with title to the land. This Agreement shall run with the land, bind and benefit the parties and their respective

1 successors, heirs, agents and assigns. No party may assign any
2 obligation or right accorded under this Agreement without the prior
3 written consent of the other party.
4

5 e. Attorney fees. Should litigation, arbitration, mediation, collection
6 actions, appeal of any other proceeding be initiated by the City to
7 collect impact fees due under this Agreement, the prevailing party
8 shall be entitled to recover its reasonable costs, including attorney
9 fees, witness fees, and collection costs, from the non-prevailing
10 party, including any costs incurred on appeal or in a bankruptcy
11 proceeding.
12

13 f. Expired building permit. If a building permit expires that has
14 "deferred" impact fees outstanding, a letter will be sent to the
15 Applicant stating that the impact fees are due and payable. If the
16 impact fees are not paid within 30 days, and the permit has not been
17 withdrawn, or if the permit is not "re-issued" to make it active
18 within that 30-day period, the city will begin collection proceedings.
19

20 g. Lien. Entering into this agreement gives the city authorization to
21 place a lien in the amount of the deferred impact fees upon the
22 Property prior to issuance of a building permit. In the event that the
23 fees called for in this Agreement are not paid when due, the City of
24 Washougal may foreclose the lien in the same manner set forth in
25 RCW Chapter 61.12, except as modified herein. Upon overdue
26 collection, the property owner may also be required to pay the City
27 of Washougal reasonable attorney's fees and costs incurred in the
28 collection process.
29

30 h. Lien Release. Upon payment of all fees called for in this Agreement,
31 the City will provide to property owner a lien release for recording
32 by the property owner releasing the lien called for in this Agreement.
33

34 i. Controlling law and venue. This agreement shall be governed by,
35 construed and enforced under the laws of the State of Washington.
36 The parties consent to the jurisdiction of a venue in Clark County
37 Superior Court.
38

39 j. Severability. If any portion of this agreement is held to be invalid by
40 a court of competent jurisdiction, the remaining terms of this
41 agreement shall remain in full force and effect.
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k. Entire agreement. This Agreement constitutes the entire agreement of the parties, and supersedes all previous agreements, oral or written, with regard to the subject matter of this Agreement. Any agreement to waive or modify any term of this agreement must be in writing and signed by both parties. No delay or inaction in the enforcement of any provision of this Agreement shall be deemed a waiver, whether actual or implied, of any right under this Agreement.

l. Recording of agreement. Both parties understand that this agreement shall be recorded at Clark County and that it is the responsibility of the Applicant to record the agreement.

m. Notices. Any notices given under or required by this Agreement shall be deemed made when hand-delivered to the other party or placed in the U.S. mail, by certified mail, postage pre-paid, to the following addresses:

<u>For the City of Washougal:</u> Community Development Director 1701 C Street Washougal, WA 98671	<u>For the Applicant:</u>
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1 **IT IS SO AGREED:**

2 **For the Applicant:**

3
4 I certify that I am the Applicant as defined by RCW 82.02.050(3)(g)(ii) and I am
5 authorized to execute the foregoing Agreement on behalf of
6 _____ . I have provided a copy of the recorded deed for the
7 property or other documentation that identifies that I am the Applicant as defined
8 by law and I am authorized to execute this Agreement for the identified Property.
9

10 I certify that I have read, understand and agree to all terms set forth in this
11 Agreement without qualification or reservation.
12

13
14 _____
15 Applicant

Date

16
17
18
19
20 **For the City of Washougal:**

21
22
23 _____
24 City Clerk/Deputy City Clerk

Community Development Director

25
26 _____
27 Date

Date

28
29 On this _____ day of _____ 20____, before me the undersigned, a Notary Public in
30 and for the State of Washington duly commissioned and sworn, personally
31 appeared _____ to be known to be the individual(s) described in and
32 who executed the foregoing Agreement, and acknowledged to me that
33 he/she/they signed and sealed the said instrument as his/her/their free and
34 voluntary act and deed, for the uses and purposes therein mentioned.
35

36 Witnessed my hand an official seal affixed the day and year above written.
37

38 _____
39 NOTARY PUBLIC in and for the State of Washington
40 Residing at _____
41 My Commission Expires: _____

ORDINANCE NO. _____

AN ORDINANCE amending Washougal Municipal Code (WMC) sections 15.45.020 and 15.45.050 adding a definition and making provisions for the deferral of school impact fees pursuant to the “Impact Fee Deferral Program”.

WHEREAS, the Washington State Legislature updated RCW 82.02.050 to require cities to have an impact fee deferral system that includes a process by which an applicant for a building permit for a single-family detached or attached residence may request a deferral of the full impact fee payment; and

WHEREAS, the City of Washougal previously adopted Ordinance #1664 that amended the WMC adding provisions for the deferral of transportation, park, and fire impact fees; and

WHEREAS, a Notice of Application and Likely SEPA Determination of Non-Significance (DNS) was issued for the proposed amendments on July 22, 2016 and was deemed final, without an additional comment period, on August 8, 2016, as required by WMC Title 16; and

WHEREAS, the proposed amendments came before the Washougal Planning Commission for discussion and consideration at a workshop and public hearing on August 9, 2016 and a recommendation of approval of the amendments was forwarded to City Council at that time; and

WHEREAS, the proposed amendments came before the Washougal City Council for discussion at a workshop on August 8, 2016; and

WHEREAS, the Washougal City Council held a public hearing to take public input with regard to the proposed amendments on August 22, 2016.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHOUGAL, WASHINGTON as follows:

Section I

The recitals to this ordinance are hereby adopted as findings of the City Council of the City of Washougal.

Section II

The portions of WMC Title 18 (Zoning) are amended as identified in Exhibit "A" attached hereto and by this reference incorporated herein making provisions for the deferral of school impact fees.

Section III

This Ordinance will become effective five (5) days after its passage, posting and publication according to law.

Section IV

PASSED by the Council for the City of Washougal at a regular meeting this 22nd day of August, 2016.

City of Washougal, Washington

Sean Guard, Mayor of Washougal

ATTEST:

Jennifer Forsberg, Finance Director / City Clerk

APPROVED AS TO FORM:

Don English, City Attorney

DRAFT

RESOLUTION NO. _____

A RESOLUTION repealing Resolution #993 updating the “Impact Fee Deferral Program” and authorizing the deferral of school, park, transportation and fire impact fees.

WHEREAS, the City of Washougal previously adopted an Impact Fee Deferral Program on an interim basis for the deferral of impact fees with the exception of school impact fees; and

WHEREAS, the Washington State Legislature updated RCW 82.02.050 to require cities to have an impact fee deferral system that includes a process by which an applicant for a building permit for a single-family detached or attached residence may request a deferral of the full impact fee payment; and

WHEREAS, the City Council has reviewed and has taken public testimony and reviewed the matter at work session to develop a program that authorizes the deferral of impact fees but protects the City’s ability to collect the appropriate funds.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF WASHOUGAL, WASHINGTON as follows:

Section I

That School Impact Fees, Park Impact Fees, Transportation Impact Fees and Fire Impact Fees may be deferred for payment consistent with the “Impact Fee Deferral Program”.

Section II

The approved agreement for the deferral of these fees shall be known as the “Impact Fee Deferral Program” and is attached hereto, marked as Exhibit “A” and by this reference incorporated herein.

Section III

PASSED by the Council for the City of Washougal at a regular meeting this
22nd day of August, 2016.

City of Washougal, Washington

Sean Guard, Mayor of Washougal

ATTEST:

Jennifer Forsberg, Finance Director / City Clerk

APPROVED AS TO FORM:

Don English, City Attorney

AGENDA BILL
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington
Bill No. 66-16

SUBJECT:
Emergency Ordinance
Woodburn Hill Subarea Development
Moratorium

FOR AGENDA OF: August 22, 2016

DEPT. OF ORIGIN: Community Development

REVIEWED AT: August 22, 2016 Workshop

EXHIBITS:
A. Draft Emergency Moratorium
Ordinance

TO BE RETURNED TO COUNCIL: Yes

APPROVED BY DEPT. HEAD: 

EXPENDITURE REQUIRED:
\$0

BUDGETED:
\$0

APPROPRIATION REQUIRED:
\$0

SUMMARY STATEMENT

The City of Washougal approved the Woodburn Hill Subarea on October 6, 1997 under Ordinances #1253. Since that time several developments have occurred within the subarea but a few parcels remain that could be developed. The City Council is aware of several issues that exist within the subarea especially as they relate to different uses, density, traffic and parking and these issues have sometimes infringed on the enjoyment of the residences of the subarea. While changes to the subarea have occurred over the years in an attempt to address these concerns the majority of the developments within the subarea were approved prior to the changes being made.

At their last meeting on July 25th the Community Development Committee asked staff and the administration to bring forward a development moratorium for the Woodburn Hill Subarea. The Committee believes that having development within the subarea adhere to the underlying zoning regulations and existing development regulations rather than the Woodburn Hill Subarea would address the majority of the concerns raised. The Committee understood that the removal of the subarea would be a Comprehensive Plan change and that changes to that plan cannot be made until at least January of 2017. Because of this fact the Committee wanted to proceed with a development moratorium in the subarea until such time as the Woodburn Hill Subarea can be removed. The Committee also did not want to delay development that may occur in subarea as long as that development was consistent with the underlying zoning designation and the current development regulations; therefore, the proposed moratorium ordinance contains provisions for developments that meet this criteria to proceed after obtaining a Development Agreement.

RECOMMENDED ACTION

1. If Council desires make a motion to authorize the city attorney to read the emergency ordinance by title only to enact the Woodburn Hill Subarea development moratorium; and
2. Pass, post, and publish the ordinances in the usual manner.

Ordinance # _____

AN ORDINANCE declaring an emergency and enacting a six-month development moratorium for all properties within the Woodburn Hill Subarea of the City of Washougal.

WHEREAS, the City of Washougal approved the Woodburn Hill Subarea on October 6, 1997 under Ordinances #1253 the purpose of which was to set forth a framework that allowed for flexibility in design and development while preserving, to the greatest degree possible, the environmentally sensitive areas and open space opportunities within the subarea while balancing these interests with those of private property rights; and

WHEREAS, the City Council have been made aware of several concerns within the subarea relating to uses, density, traffic and parking that are infringing on the enjoyment of the residences of the subarea; and

WHEREAS, the City Council has made changes to the subarea over the years in an attempt to address these concerns; however, they recognize that the majority of the developments within the subarea were approved prior to the changes being made to the subarea; and

WHEREAS, the City Council believes that removing the Woodburn Hill Subarea and allowing development to proceed based on the underlying zoning regulations and existing development regulations would address the majority of the concerns raised; and

WHEREAS, the City Council recognizes that the removal of the subarea is a Comprehensive Plan change and these changes cannot be made until at least January of 2017; and

WHEREAS, the City Council believes it is in the public interest to enact a development moratorium in the subarea until such time as the Woodburn Hill Subarea can be removed; and

WHEREAS, the City Council does not want to delay development that may occur in this area as long as those developments are consistent with the underlying zoning designation and the current development regulations; and

WHEREAS, a public hearing was held on August 22, 2016 to take public input on the proposed development moratorium.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHOUGAL, WASHINGTON as follows:

Section I

The City Council adopts the foregoing recital clauses herein as preliminary findings in support of the development moratorium imposed by this ordinance.

Section II

Pursuant to the provisions of RCW 36.70A.390 and RCW 35A.63.220, a six-month development moratorium shall be in effect from the effective date of this ordinance for all properties within the Woodburn Hill Subarea.

Section III

No preliminary development permit application shall be accepted for review for any of the affected properties while this moratorium is in effect. However, developments that are in compliance with the underlying zoning and existing development regulations may be allowed through a Development Agreement approved by City Council. In addition, any final engineering, final plat, and subsequent building permits for developments that have already received preliminary approval may be issued. Finally, permits for new construction, occupancy permits, or additions or expansions on legal lots of record may also be issued.

Section IV

Effective date and notice. The City Council hereby finds and declares that an emergency exists and this is a matter of urgency which necessitates that this Ordinance become effective immediately in order to preserve the public health, safety and welfare. The Ordinance shall become effective immediately upon passage.

Section V

The City Clerk is directed to publish a summary hereof, including the title, at the earliest possible publication date and set a public hearing on the matter for September 26, 2016 at 7:00pm.

PASSED by the Council for the City of Washougal at a regular meeting this 22nd day of August, 2016.

City of Washougal, Washington

MAYOR

ATTEST:

Finance Director / City Clerk

APPROVED AS TO FORM:

City Attorney

AGENDA BILL
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington
Bill No. 67-16

SUBJECT:

An ordinance regarding the use of revenues related to transportation improvements raised by the city pursuant to RCW 36.73 and RCW 82.80.140; providing for severability; and establishing an effective date.

FOR AGENDA OF: August 22, 2016

DEPT. OF ORIGIN: Administration

REVIEWED AT:

EXHIBITS:

Ex A – Ordinance and proposed WMC Chapter 3.99.

TO BE RETURNED TO COUNCIL: no

APPROVED BY DEPT. HEAD:



EXPENDITURE REQUIRED:	BUDGETED:	APPROPRIATION REQUIRED:
None	NA	NA

SUMMARY STATEMENT

On August 8, 2016, the City Council adopted Ordinance No. 1803 through which the City assumed the rights, powers, immunities, functions, and obligations of the Washougal Transportation Benefit District No.1 (TBD), and which ordinance repealed Chapter 3.99 of the Washougal Municipal Code (WMC). When the Council initially established the TBD, it included section 3.99.055 WMC, which provided that no revenue raised by the Transportation Benefit District No. 1 shall supplant funds currently expended by the city of Washougal. It was not the intent of the repeal of Chapter 3.99 to eliminate this non-supplanting provision in the WMC. Therefore, it is necessary to pass an ordinance to re-establish this provision. The attached ordinance does this.

RECOMMENDED ACTION

1. Read the Ordinance by title only
2. Pass, post and publish the Ordinance in the usual manner.

Ordinance No. _____

AN ORDINANCE regarding the use of revenues related to transportation improvements raised by the city pursuant to RCW 36.73 and RCW 82.80.140; providing for severability; and establishing an effective date.

WHEREAS, on August 8, 2016, the City Council adopted Ordinance No. 1803, through which the City assumed the rights, powers, immunities, functions, and obligations of the Washougal Transportation Benefit District No.1 (TBD), and which ordinance repealed Chapter 3.99 of the Washougal Municipal Code (WMC); and

WHEREAS, when the Council initially established the TBD, it included section 3.99.055 WMC, which provided that no revenue raised by the Transportation Benefit District No. 1 shall supplant funds currently expended by the City of Washougal; and

WHEREAS, it was not the intent of the repeal of Chapter 3.99 to eliminate this non-supplanting provision in the WMC, and the non-supplanting provision of the former WMC 3.99.055 should be re-established.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WASHOUGAL as follows:

Section I

1. That WMC Chapter 3.99 is hereby adopted. A copy of WMC 3.99 is attached hereto and marked as Exhibit "A" and by this reference incorporated herein.

2. That if any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance and/or WMC 3.99 is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance and/or WMC 3.99.

Section II

This ordinance shall take effect five (5) days after passage, posting, and publication according to law.

PASSED by the Council of the City of Washougal at regular meeting on the ____ day of _____, 2016.

City of Washougal, Washington

Mayor

ATTEST:

Finance Director / City Clerk

APPROVED AS TO FORM:

City Attorney

Chapter 3.99 TRANSPORTATION IMPROVEMENTS

Sections:

[3.99.010](#) Purpose.

[3.99.020](#) Supplanting Prohibited.

3.99.010 Purpose.

The purpose of this chapter is to establish provisions related to revenue raised for transportation improvements pursuant to RCW 36.73 and RCW 82.80.140.

3.99.020 Supplanting Prohibited.

No revenue raised by the city for transportation improvements pursuant to RCW 36.73 and RCW 82.80.140 shall supplant funds currently expended by the city of Washougal.