



**CITY OF WASHOUGAL  
SPECIAL WORKSHOP MINUTES**

[\(View Video\)](#)

**August 29, 2016**

**6:00 p.m.**

- CALL TO ORDER:** Mayor Sean Guard called the meeting to order at 6:00 p.m.
- ROLL CALL:** **Present:** Brent Boger, Paul Greenlee Joyce Lindsay, Jennifer McDaniel, Dave Shoemaker and Dan Coursey  
**Absent:** Michelle Wagner
- STAFF:** David Scott, City Administrator  
Jennifer Forsberg, Finance Director/City Clerk  
Jeanette Cefalo, Human Resources Director  
Shannon Olsen, Senior Analyst  
Rose Jewell, Assistant to the Mayor and City Administrator
- PRESS:** Dawn Feldhaus, Post Record
- AUDIENCE:** **List represents those who spoke or signed in.**  
None
- PUBLIC COMMENT(S):** **None** (*limited to topic of special meeting*)
- NEW BUSINESS:** **2016/2017 Budget Information – HR/CD/Finance/Council/Admin**  
(*limited to topic of special meeting*)
- Jennifer Forsberg and Jeanette Cefalo** presented Human Resources budget:
- Salary/Benefits
  - Professional Services
  - Operations/Maintenance
  - Tuition Reimbursement
  - Total proposed budget
- Jennifer Forsberg** presented Community Development budget:
- Salary/Benefits
  - Professional Services
  - Land Use Study carryover
  - Operations/Maintenance
  - New FTE and enhanced planning
- Jennifer Forsberg** presented Finance/IT budget:
- Salary/Benefits
  - Professional Services
  - Operations/Maintenance

- Court cost
- Enhance services – social media FTE

**Jennifer Forsberg** presented Council budget:

- Salary/Benefits
- Professional Services
- Operation Maintenance
- Election costs
- Travel and training

**Jennifer Forsberg** presented Administrative budget:

- Salary/Benefits
- Operation/Maintenance
- Strategic Planning Implementation
- Professional Service – legal services and legislative support
- Strategic Planning initiatives
- Performance Management Intern part time thru 2017

Additional department budget information will be presented on September 12<sup>th</sup>.

**PUBLIC  
COMMENT(S):**

**None** *(limited to topic of special meeting)*

**MAYOR  
COMMENTS:**

**None** *(limited to topic of special meeting)*

**COUNCIL  
COMMENTS:**

**None** *(limited to topic of special meeting)*

**ADJOURNMENT:**

**Meeting ended at 6:16 p.m.**

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Mayor

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City Clerk