



**CITY OF WASHOUGAL  
WORKSHOP MINUTES**

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**August 22, 2016**

**5:00 p.m.**

- CALL TO ORDER:** **Mayor Sean Guard** called the meeting to order at 5:15 p.m. Delayed due to a lack of quorum.
- ROLL CALL:** **Present:** Paul Greenlee Joyce Lindsay, and Dan Coursey.  
Dave Shoemaker,  
**Absent:** Brent Boger, Michelle Wagner, and Jennifer McDaniel
- STAFF:** David Scott, City Administrator  
Trevor Evers, Public Works Director  
Mitch Kneipp, Community Development Director  
Jennifer Forsberg, Finance Director/City Clerk  
Jeanette Cefalo, Human Resources Director  
Ron Mitchell, Police Chief  
Shannon Olsen, Senior Analyst  
Sherry Montgomery, Code Enforcement Officer  
Paul Lewis, Consultant  
Rose Jewell, Assistant to the Mayor and City Administrator
- PRESS:** Dawn Feldhaus, Post Record
- AUDIENCE:** **List represents those who spoke or signed in.**  
Elizabeth Stiles Bobby Saberi Richard Renton  
Harvey Olsen
- PUBLIC COMMENT:** None
- NEW BUSINESS:** **Code Amendments - WMC 9.60.08 (Alcohol in Parks) & 9.84 (Marijuana) - Ron Mitchell and Sherry Montgomery** explained the proposed code revisions.
- Councilmember Shoemaker** brought forward a recommendation of support from the Public Safety Committee.
- 2nd Quarter Update – Jennifer Forsberg** presented the 2016 revenues and expenditures trends for all funds.
- Long Range Forecast Update and 2017 Budget Strategy - Jennifer Forsberg** presented information on the approach, high level budget assumptions, cpi, service enhancements, per capita expenditures, next steps, and budget calendar.

**SPSA with BergerABAM for Land Use Planning Study – Mitch Kneipp** explained the need for the supplemental agreement. This item is on this evening’s consent agenda.

**Emergency Moratorium Woodburn Hill Ordinance – Mitch Kneipp** explained the need for the ordinance. This item is on the evening’s agenda adding that five votes are needed in order to pass.

**Cost Recovery, Fee and Staffing Analysis – Mitch Kneipp and Paul Lewis** presented project objectives, approach, cost recovery analysis, staff history levels, review times, policies, fee history, permit fee revenue and expense assumptions, survey observations, stakeholder interviews, level of service feedback, summary observations, recovery policy, staffing levels/resources, administration proposal, and next steps.

**2016/2017 Budget Information – Human Resources, Finance, Council, Administration -** Deferred to the City Council meeting.

**PUBLIC  
COMMENTS:**           None

**MAYOR  
COMMENTS:**           None

**COUNCIL  
COMMENTS:**           None

**ADJOURNMENT:**       **Meeting ended at 6:15 p.m.**

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Mayor

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City Clerk